



Outer North West Community Committee

Adel & Wharfedale, Guiseley & Rawdon, Horsforth,
Otley & Yeadon

Meeting to be held in St Margaret's Parish Centre, Horsforth

Monday, 9th March, 2015 at 1.30 pm

Councillors:

B Anderson
J L Carter
B Flynn

Adel and Wharfedale;
Adel and Wharfedale;
Adel and Wharfedale;

G Latty
P Latty
P Wadsworth

Guiseley and Rawdon;
Guiseley and Rawdon;
Guiseley and Rawdon;


B Cleasby
D Collins
C Townsley

Horsforth;
Horsforth;
Horsforth;

C Campbell
R Downes
S Lay

Otley and Yeadon;
Otley and Yeadon;
Otley and Yeadon;





Agenda compiled by: Phil Garnett 0113 395 1632
Governance Services Unit, Civic Hall, LEEDS LS1 1UR
West North West Area Leader: Shaid Mahmood Tel: 395 1652

Images on cover from left to right:

Adel & Wharfedale - Golden Acre Park

Guiseley & Rawdon - Guiseley Clock; Aireborough One Stop Centre

Horsforth – Town Street and Olympic letter box

Otley & Yeadon – Yeadon Town Hall; Wharfemeadows Park

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded). (*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration (The special circumstances shall be specified in the minutes)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS' To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.	1 - 6
5			APOLOGIES FOR ABSENCE To receive any apologies for absence.	
6			MINUTES - 26TH JANUARY 2015 To receive the minutes of the meeting held on 26 th January 2015.	
7			OPEN FORUM In accordance with Paragraphs 4.16 and 4.17 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.	7 - 22
8			RECONFIGURATION OF ADVICE SERVICES To receive a report of the Chief officer (Welfare and Benefits) which provides the context for the recent reconfiguration of advice services undertaken by Leeds Citizens Advice Bureau. The reconfiguration has seen the further development of telephone-based services and the 'drop in' facilities provided at Bureaux in Crossgates, Otley, Pudsey and Morley replaced by appointment-based outreach services in these areas.	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			WELLBEING FUND UPDATE REPORT To receive a report of the West North West Area Leader which provides members with an update on the budget position for the Wellbeing fund for 2014/15. The report also shows the current position of the Small Grants and skips pots and provides an update on the Youth Activity Fund and project monitoring information for the Wellbeing fund.	23 - 38
10			OUTER NORTH WEST COMMUNITY SAFETY PARTNERSHIP ANNUAL REPORT To receive a report of the director of Housing and Environments which provides members of the Community Committee with an overview of the performance of the Outer North West Community Safety partnership. The report focuses upon the period 1st January 2014 to 31st December 2014. The report updates members on the development of partnership ward tasking arrangements and the progress of the West Yorkshire Police Programme of Change. The report also reports on the performance of the Outer North West Community Safety partnership including crime statistics, public confidence and user satisfaction.	39 - 52
11			OUTER NORTH WEST CCTV REPORT To receive a report To outline the effectiveness of the 14 cameras, which serve the Outer North West Community Committee Area. The report provides: <ul style="list-style-type: none"> • An analysis of crime and anti-social behaviour by Ward, with CCTV camera locations (appendix 1). • The different types of incidents and arrests captured by CCTV Operators in 'real time' in the Outer North West Area. The report focuses on the period Jan 2014 – Dec 2014. Information on the current costs for all CCTV cameras in the Committee Area	53 - 60

OUTER NORTH WEST COMMUNITY COMMITTEE

MONDAY, 26TH JANUARY, 2015

PRESENT: Councillor P Wadsworth in the Chair

Councillors B Anderson, C Campbell,
B Cleasby, D Collins, R Downes, B Flynn,
G Latty, P Latty, S Lay and C Townsley

34 APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS

There were no appeals against the refusal of inspection of documents.

35 EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC

There were no resolutions to exclude the public.

36 LATE ITEMS

There were no late items submitted for consideration.

37 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS'

No declarations were made.

38 Apologies For Absence

There were no apologies for absence.

39 Minutes of the Previous Meeting - 8th December 2014

The minutes of the meeting held on 8th December 2014 were approved as a correct record.

40 Matters Arising

Minute No. 29 Open Forum

It was confirmed to Members that the letters requested to be written at the last meeting on behalf of Otley CAB had been sent.

Members were informed that as yet no formal response had been received from the relevant Executive Board Member or the Chair of the Scrutiny Board (Resources and Council Services).

Draft minutes to be approved at the meeting
to be held on Monday, 9th March, 2015

RESOLVED - The Committee resolved to request the Chair write to the relevant Executive Board Member and Chair of the Scrutiny Board (Resources and Council Services) asking for a response to the letters previously sent.

Minute No. 32 Should Leeds Bid for European Capital of Culture 2023

It was confirmed to Members that to date the potential Leeds bid for European Capital of Culture had not been discussed at all Sub Groups.

41 Open Forum

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions on matters within the terms of reference of the Community Committee.

On this occasion no members of public were present.

42 Wellbeing Fund Update Report

The report of the West North West Area Leader provided the Committee with an update on the budget position for the Wellbeing fund for 2014/15. It also highlighted the current position of the small grants and skips pots and provided an update on the Youth Activity Fund.

RESOLVED – The Committee resolved:

(a) That the current budget position for the revenue Wellbeing fund for 2014/15 be noted.

(b) That the following be agreed with regards to the large grant applications received:

Project	Adel& Wharfedale	Guiseley & Rawdon	Horsforth	Otley& Yeadon	Decision
Hall Park Cricket Club Improvement Project			£10,000		APPROVED

(c) That the Wellbeing small grants and skips that had been approved since the last meeting be noted; and

(d) That the current budget position for the Capital Wellbeing Fund for 2014/15 be noted; and

(e) That Horsforth Ward's small grant money be transferred into the large grant fund.

43 Outer North West Community Committee Topic Engagement with Children and Young People

The Chair of the Childrens Services and Family Health Sub Group presented a report of the West North West Area Leader. The report set out the progress of the Children's Services and Family Health Sub Group in arranging an engagement event for the children and young people of the outer north-west. The report sought to inform the Committee of the event and provided background information.

Members discussed the decision making process surrounding the allocation of funding to projects that the children attending the engagement event, might wish to spend money on. It was confirmed that an application form for funding would have to be completed by an organisation wishing to seek funding which would then be considered by the Sub Group.

Members considered this a good opportunity to engage with the young people of the outer north west area and for them to be able to express their opinions on the provision for youth services.

Members felt that following approval of any funding for youth projects it would be a good idea to have some form of outcome measurement so Members could see any progress made.

Clusters were also discussed by the Committee. Specifically, the staffing allocation to each cluster and how this operated. It was agreed that a briefing would be arranged for Cllr Flynn outlining how the four clusters in the outer north west area operate.

RESOLVED – The Committee resolved:

- (a) To note the contents of the topic report and the engagement event with children and young people from the outer north-west on 30th January 2015 at Trinity University; and
- (b) To provide Cllr Flynn with a briefing on how the four clusters in the outer north west area operate.

44 Community Committee Sub Groups: Update Report

The West North West Area Leader submitted a report which updated the Community Committee on the work of five of the Community Committee sub groups.

Members discussed the following:

Environment and Community Safety

Draft minutes to be approved at the meeting
to be held on Monday, 9th March, 2015

Members discussed dog fouling signs which had been purchased but as yet had not been placed. Members were informed a contractor had been found to put these signs up and would be doing so in the near future. Members requested information from the Locality Manager (Environment and Housing) with regards to when the signs would be placed and who was funding the contractor to put them up.

Members also discussed Council run tips and were advised of a proposal for Leeds residents to be issued permits, attached to council tax bill correspondence, so that they can access tips run by Leeds City Council.

Members noted that crime levels are decreasing but that this would not mean that the Police would have more resources due to budget cuts. Members agreed that there would be a reduction in time wastage when PCSO's currently based in Otley, who then travel to Horsforth, are actually based in Horsforth.

Member discussed CCTV provision and the associated costs. It was confirmed that a report on CCTV will be taken to the Sub Group.

Members discussed how best to use the wellbeing budget in relation to granting money to the Police. Consideration was also given to the creation of a service level agreement with the Police and it was requested that the Committee receive a report looking into all community safety activity.

Policy

The Committee noted that engagement with local Parish and Town Councils would be taking place with a meeting scheduled to take place in Horsforth on 2nd February.

The closure of Holt Park surgery was discussed, It was noted that some wards are split between two Clinical Commissioning Groups which can often cause difficulty in communication. The West North West Area Leader agreed to contact Fiona Day to discuss communication and engagement with residents and elected members from both Clinical Commissioning Groups.

RESOLVED – the Committee resolved to:

- (a) Note the contents of the report;
- (b) Request that Area Support write to the Locality Manager (Environment and Housing) to ask when the signs would be placed and who was funding the contractor to put them up;
- (c) Agree that a report on CCTV be taken to the Environment and Community Safety Sub Group;
- (d) Request a report be submitted to the next meeting of the Committee on Community Safety and

- (e) Request that the West North West Area Leader contact Fiona Day to discuss communication and engagement with residents and elected members from both Clinical Commissioning Groups.

(f)

45 Streetscene Grounds Maintenance Report

The Business Development Manager (Environment and Housing) presented a report of the Chief Officer Parks and Countryside. The report set out the progress made in responding to the recommendations arising from the Safer and Stronger Communities Scrutiny Board review on the Council's Ground Maintenance Contract. The report also sought to inform the Committee of the latest position with regards to the contract arrangements.

Members discussed the report and noted the difficulties encountered in training staff at the start of the grass cutting season, however agreed that this is something that should not impact upon the service received by residents.

Members asked the officer present if there was a list of all shrubbery beds within the outer north west area. It was confirmed that there was and that this would be circulated to all Members.

Members discussed the contract in place for grass cutting and what options there were to vary the contract specifically in relation to Town and Parish Councils.

The issue of rural verges was considered by Members and they were informed that these verges were now being cut by the Parks and Countryside Service. Members were also informed that grass verges on Council owned car parks were the responsibility of Parking Services.

The weed killing contract was discussed by Members who were informed there was a new contract starting this Spring.

RESOLVED – The Committee resolved to:

- (a) Request that the list of all shrubbery beds within the outer north west area be circulate to Members;
- (b) Note the contents of the report and the update provided to the Safer and Stronger and Stronger Communities Board on the management of the Streetscene Grounds Maintenance contract.

(Councillor Downes arrived at 3:50pm during the discussion of this item)

46 Date and Time of Next Meeting

After discussion Members agreed to continue to meet at St Margret's Parish Centre, Church Lane, Horsforth for the foreseeable future.

Monday, 9th March 20135 at 1:30pm in St Margaret's Parish Centre, Church Lane, Horsforth, LS18 5LA.



Report of: Chief Officer (Welfare & Benefits)

Report to: Outer North West Community Committee

Report author: Steve Carey ext. 43001

Date: 9th March 2015

To note

Reconfiguration of advice services

Purpose of report

1. The report provides the context for the recent reconfiguration of advice services undertaken by Leeds Citizens Advice Bureau. The reconfiguration has seen the further development of telephone-based services and the 'drop in' facilities provided at Bureaux in Crossgates, Otley, Pudsey and Morley replaced by appointment-based outreach services in these areas.

Main issues

2. Leeds CAB has undertaken a review of face to face advice across the city and has decided to put in place revised processes for accessing advice. The main element of the service will be based around a telephone service that is expected to cope with between 30,000 and 35,000 calls a year with around 70% of enquiries resolved at the first point of contact.
3. The telephone service will be complemented by the following services:
 - Extended face-to-face and drop in facilities at Leeds CAB City Centre branch and Chapeltown CAB
 - Outreach facilities that provide appointment-based face-to-face advice, including specialist debt appointments which are currently only available in the city centre. The outreach service will be available at the following places:
 - Crossgates: outreach will continue to use the facility at The Methodist Schoolroom, Austhorpe Road,
 - Otley: outreach will continue to use the facility at the Courthouse
 - Morley: outreach will be available at the Morley One Stop Centre

- Pudsey: outreach will be available at the Pudsey One Stop Centre
 - Free to use telephone facilities will be available at all One Stop Centres and Community Hubs to access Leeds Advice Consortium
 - Customers may call the Welfare Rights advice line 3760452
 - Customers can make an appointment to see a Welfare Rights Worker at their local One Stop Centre This can be arranged by calling 3760452, emailing Welfare.Rights@leeds.gov.uk or by calling into their local One Stop Centre.
 - Welfare Rights will continue to provide a home visit service for customers unable to leave their home and who have a welfare benefit enquiry which cannot be dealt with over the telephone
 - The option of making an enquiry by email to either the CAB or Welfare Rights Unit is also available
 - Outreach surgeries will offer face to face appointments at over 30 Children's Centres and Healthcare settings across the city. A list of current venues is attached at appendix 1.
4. Leeds CAB has discussed the reconfiguration programme with key stakeholders including CAB staff, CAB volunteers, ward councillors, town councillors and MPs. A briefing note for staff and volunteers was also provided that set out the reasons for the reconfiguration and the options available to staff and volunteers. The note, which is attached at appendix 2, made it clear that volunteers would be welcomed at the Leeds City Centre branch if they wished to continue to volunteer for the Bureau.
 5. In addition to the need to reconfigure services in order to increase the numbers accessing advice, the Leeds Advice Consortium has also had to prepare for the prospect of a reduction in funding in 15/16. This has been necessary because of the latest finance settlement for the council – the potential reduction has been kept to a minimum in recognition of the importance of advice at this time. The reconfiguration programme, which was necessary anyway, will also help the Leeds Advice Consortium deal with the reduction.

Conclusion

6. There is a need to significantly increase accessibility to advice in order to enable more people to get the advice they need. The reconfiguration exercise enables resources to be focused on the growth of the telephone service whilst also supporting the provision of face-to-face advice through the City Centre bureau, outreach facilities, Children's Centres and Healthcare settings. A reconfiguration of services is required in order to help meet increased demand for advice across the city. Without this reconfiguration, many people would not be able to get the advice they need to help them deal with welfare reform.
7. The reconfigured service will ultimately see the number of people accessing advice increase from around 18,000 in 13/14 to around 35,000 to 40,000 by the end of the contract.

Recommendations

8. Note the information in this report
9. Receive a future report that updates on the development and performance of advice services in the Outer North West area

Background information

- In 2012 Environments and Housing carried out a review of advice provision across the city with the aim of informing the development and commissioning of a new advice service for the city. At that time, the funding for advice services was based around annual grants from services across the council and this was not seen to be helpful for long-term planning of advice provision.
- Following a market testing exercise, a report was taken to Executive Board seeking agreement to award a contract to the Leeds Advice Consortium subject to negotiations around the specification. The report highlighted a number of issues that needed to be addressed within the new contract. These included:
 - Not all advice services are based in the areas of most demand
 - Lack of capacity within current services to meet demand for telephone advice and face- to-face advice
 - Need to embrace new ways of working
 - Need for service to be remodelled to meet the needs of substantially more people
- The new contract brought together funding from across council services and provided much greater certainty of funding for the duration of the contract. This helps to provide the confidence for the advice services to invest in new technology and embrace new ways of working.
- The performance of Leeds CAB over the last few years is shown in the table below. This shows that the demand for advice is increasing with the City Centre branch being the main driver for the increase with the outlying bureaux seeing a smaller percentage of callers. The number of face-to-face callers increased by 2,081 from 12/13 to 13/14 with the City Centre branch seeing 84% of this increase.

	12/13	% of cases	13/14	% of cases	14/15 to date	% of cases
Leeds	3771	51%	5513	58%	4023	56%
Crossgates	1218	16%	1199	13%	991	14%
Morley	464	6%	542	5%	428	6%
Otley	1158	15%	1266	13%	943	13%
Pudsey	883	12%	1055	11%	818	11%
Total	7494	100%	9575	100%	7203	100%

- The Board will be aware that a major programme of welfare reforms came into effect in 13/14 and this appears to have been the main driver of the increase in demand for advice. In 13/14, over 40,000 telephone calls for advice were received but only 8,214 (20%) were answered. The number of calls answered has increased in 14/15 to 10,252 as at the end of Q3 but there is still a need to significantly increase telephone capability. The need to increase telephone access, along with expectations set out in the specification, has led to the reconfiguration of advice services.
- A further report was taken to Executive Board in July 2014 making it clear that there would be a reconfiguration of services delivered from across the CAB network with an emphasis on telephone services and appointment-based outreach.

Appendix 1

One Stop Centres

Aireborough	Micklefield House, New Road Side, Rawdon, LS19 6DF
Armley	2 Stocks Hill, Armley, LS12 1UQ
City Centre	2 Great George Street, Leeds LS2 8BA
Compton Centre	322 Harehills Lane, Leeds, LS9 7BG
Dewsbury Road	90 Dewsbury Road, LS11 6PF
Garforth	1–5 Main Street, Garforth, LS25 1DU
St Georges Centre	St George's Road, Middleton, Leeds, LS10 4UZ
Morley	Morley Town Hall, LS27 9DY
Osmondthorpe	81a Wykebeck Mount, Leeds LS9 0JE
Otley	Otley Library, Nelson Street, Otley, LS21EZ
Pudsey	Pudsey Town Hall, Robin Lane, LS28 7BL
Reginald Centre	263 Chapeltown Road, Leeds, LS7 3EX
Rothwell	Marsh Street, Rothwell LS26 0AD
Seacroft (North)	Irford House, Seacroft Cres, LS14 6PA
Seacroft (South)	91–95 Moresdale Lane, Leeds LS14 6GG
Wetherby	24 Westgate, Wetherby, LS22 6NL

Outreach advice in health settings - provided by LCC Welfare Rights Unit

Kirkstall Health Centre	15 Morris Lane, Kirkstall, LS5 3DB
York Street Health Practice	68 York Street, Leeds, LS9 8AA
Craven Road Medical Centre	60 Craven Road, Leeds, LS6 2RX
Ireland Wood Surgery	Iveson Approach, Ireland Wood, LS16 6FR
Hunslet Health Centre	24 Church Street, Hunslet, LS10 2PT
Oakwood Lane Medical Practice,	2 Amberton Terrace, LS8 3BZ

Outreach advice services provided by Leeds Advice Service (Leeds CAB, Chapeltown CAB and Better Leeds Communities)

Children's Centres

Chapeltown,	Leopald Street, LS7 4AW
Bramley,	Fairfield Street, Bramley, LS13 3DT
Castleton,	c/o Castleton Primary School, Green lane, LS12 1JZ

City and Holbeck, Hunslet Hall Road, Beeston, LS11 6TT

Gipton North, Thorn Walk, Gipton, LS8 3LP

Harehills, Cowper Terrace, Harehills, LS9 7BA

Hollybush, c/o Hollybush Primary School, Broad lane, LS13 2JJ

Hunslet, Whitfield Avenue, LS10 2QE

Kentmere, Kentmere Avenue, LS14 1BW

Little London, 169a Meanwood Road, LS10 4HU

Middleton, Middleton Family Centre, 256 Sissons Road, LS10 4JG

Osmondthorpe @ Doreen Hamilton, 129 Rookwood Road, LS9 0LX

Two Willows, Cardinal Square, Beeston, LS11 8HS

GP Practices/Health Centres

Bellbrooke Surgery, Burmantofts, Leeds, LS9 6AP

Chapeltown Health Centre, Spencer Place, Leeds, LS7 4BB

Carlton Gardens Surgery, 27 Carlton Gardens, Leeds, LS7 1JL

Meanwood Health Centre, 548 Meanwood Road, Leeds LS64JN

St Martins Surgery, 319 Chapeltown Road, Leeds, LS7 3JT

Thornton Medical Centre, Green Lane, Tong Road, Leeds, LS12 1JE

Armley Moor Health Centre, 95 Town Street, Armley, LS12 3HD

Bramley Clinic, 255 Town Street, Bramley, LS13 3EJ

City View, Beeston Hill Community Health Centre, 123 Cemetery Road, Leeds, LS11 8RH

Leeds City, Beeston Hill Community Health Centre, 123 Cemetery Road, Leeds, LS11 8RH

Parkside, 311 Dewsbury Road, Leeds, LS11 5LQ

Lingwell Croft, 16 Shelldrake Drive, Middleton, Leeds, LS10 3NB

Seacroft Clinic, Seacroft Avenue, Leeds, LS14 6PF

East Leeds Health Centre, 78 Osmondthorpe Lane, Leeds, LS9 9EF

Mental Health Services

Choice Centre

Dial House

Hunslet-The Vale

Leeds MIND

Lovell Park Centre

Seacroft Hospital

Stocks Hill Day Centre

St. James's Hospital

St. Mary's Hospital

The Mount

Touchstone Drop-In

Debt Advice (funded by Money Advice Service)

Burley – Better Leeds Communities, Burley Lodge Centre

City Centre – Leeds CAB, Westminster Buildings

Crossgates – Methodist Schoolrooms, Austhorpe Rd

Morley – One Stop Centre, Morley Town Hall

Otley – Otley Courthouse

Pudsey – Pudsey One Stop Centre

Middleton – St George's One Stop Centre

Housing Advice

Burley – Better Leeds Communities, Burley Lodge Centre

City Centre – Leeds CAB, Westminster Buildings

A new advice service for Leeds

Update 22.12.2014

In recent weeks a number of meetings have been held with Leeds CAB volunteers and staff, local Councillors and MPs, to discuss the proposed changes to our services. There has been a range of responses to the proposals including profound concerns about loss of access to local face to face advice services and the potential impact on vulnerable people. Amongst volunteers, some have expressed reservations about a perceived move from face to face advice to a telephone service, while others have expressed enthusiasm for increasing access by telephone and the potential for providing advice by email, webchat and other channels.

In response to the concerns raised, Leeds CAB is working with Leeds City Council to ensure that access to face to face advice will still be available in any location where a local bureau may close. We will be putting in place a number of services that in some cases represent an improvement on the current level of local access, including:

- Face to face debt advice appointments will be provided by Leeds CAB in Crossgates, Morley, Otley and Pudsey. This service has not been provided in Morley, Otley or Pudsey in the past and means that clients from these areas will no longer have to travel to the city centre for face to face debt advice.
- For the first time, members of the public will also be able to telephone the CAB via a freephone facility in One Stop Centres, with access available Monday to Friday, 9am to 5pm.
- Leeds City Council's Welfare Rights Unit will continue to provide face to face welfare rights advice in the One Stop Centres and to provide home visits for clients where appropriate.
- We are working with Leeds City Council and other agencies to explore options to provide additional outreach advice services focussed on vulnerable client groups who may struggle to use our other services.

More recently, we have learned of Leeds City Council's budget proposals for 2015/16, which include a 10% cut to funding for the Leeds Advice Service (which includes Leeds CAB, Chapeltown CAB and Better Leeds Communities). Although final decisions cannot be made about Council funded services until budget proposals are confirmed, in the meantime Leeds CAB has other funding issues to manage. With some projects coming to an end and others starting, Leeds CAB will have to start a redundancy consultation process in January 2015. This does not pre-empt decisions about Council funded services but in order to be fair to our employees, we must ensure that all those who are at risk of redundancy have the opportunity to transfer to new roles.

More detailed responses to some of the questions that have been raised are provided in the updated FAQs below. A further update will be circulated once Leeds City Council's budget for 2015/16 has been confirmed.

Dianne Lyons
Chief Executive

Frequently Asked Questions 22.12.2014

(Question numbering continues from the FAQs dated 21.11.2014 which can be found below.)

Q.15 We help people in our local Bureau who will not be able to use the telephone service or travel into the city centre. How will they access advice in the future?

In all the areas where Bureaux may close we are taking steps to ensure that face-to-face advice services will still be available, such as:

- Leeds CAB will provide face-to-face Debt advice appointments in Crossgates, Morley, Otley and Pudsey. This will be a new service in Morley, Otley and Pudsey meaning that local clients will no longer have to travel to the city centre for this advice.
- Leeds CAB is also in discussion with a number of agencies throughout Leeds about potential locations for additional outreach advice services targeted to vulnerable client groups.
- Leeds City Council's Welfare Rights Unit will continue to provide face-to-face welfare rights appointments in the One Stop Centres and to provide home visits for clients where appropriate.
- Leeds City Council will provide freephone access in the One Stop Centres to the CAB telephone service.

Q.16 How will capacity for face-to-face advice services be increased if you close local Bureaux?

At present Leeds CAB's resources for supporting volunteers are spread across five Bureaux. This limits the number of volunteers we can train and support in each Bureau, in turn limiting our capacity to provide advice. By pooling resources into a lesser number of Bureaux we could increase capacity for training volunteers and provide increased opening hours.

By carrying out the majority of Gateway interviews by telephone we will be able to divert advisers' time into carrying out more in-depth advice interviews with clients.

By making it easier for people to contact us we also hope to be able to resolve more people's problems at an earlier stage, which is better for clients and makes better use of CAB resources.

Q.17 Will there be any staff redundancies?

Apart from our Leeds City Council funding, Leeds CAB has a number of other projects delivering advice services in Leeds. With some projects coming to an end in 2015 and others starting, Leeds CAB is in the position of having to start a redundancy consultation process in January 2015. This does not pre-empt decisions about Council funded services but in order to be fair to our employees, we must ensure that all those who are at risk of redundancy have the opportunity to transfer to new roles. (See also Q.13 below.)

Frequently Asked Questions 21.11.2014

(Question numbering continues from the FAQs dated 7.11.2014 which can be found below.)

Q.6 Are face-to-face advice services being replaced by the telephone service?

Leeds CAB remains absolutely committed to providing free, independent and quality marked advice through face-to-face services.

Over the last 10 years however, our face-to-face advice services have been diminishing with cuts to legal aid and other funding resulting in the loss of caseworkers and reduced opening hours in the Bureaux. We are now in a position where paid staff resources in the Community Bureaux are at an absolute minimum and opening hours have been reduced to 6, 9 or 12 hours a week.

Instead of continuing down this path and seeing local Bureaux shut one by one, we are proposing pooling our remaining resources so that we can increase face-to-face opening hours and our telephone service.

Instead of seeing our services shrink at a time when people need our help more than ever, we want to increase access to advice and aim to double the number of people we help by 2017. As part of that development we intend to train more volunteers in a range of roles, increase our capacity to undertake in-depth advice and provide clients with the help they need as quickly as possible.

Q.7 Why isn't it always possible to get through on the public telephone number?

Demand for our telephone service is extremely high and until quite recently we were only answering less than 5% of those calls.

Over the last 3 years and with support from Leeds City Council we have been able to greatly increase our telephone service. We are now answering around 15,000 calls a year to our public telephone number, compared to the hundreds we could answer a few years ago. Those 15,000 calls represent nearly 50% of calls made to the telephone service and our goal is to answer 35,000 calls a year by 2017.

We're finding that around 65% of telephone enquiries can be resolved in the first call. For those enquiries that need more in-depth advice we arrange a follow-up appointment with the most suitable organisation. This means that more people can access the advice they need more quickly and that we're able to help thousands of people who previously couldn't access our services at all.

Q.8 Will there be a reduction in the numbers of people helped through face-to-face advice?

That is not our intention, we want to provide more face-to-face advice, not less.

In recent years Gateway interviewing has been introduced in the CAB service nationally as a way to quickly identify the nature of a client's enquiry and what level of advice and support they need. Some enquiries can be resolved at the Gateway interview while others need to be referred for more in-depth advice. This is helpful in managing demand when services are under pressure but still takes up a lot of adviser time.

Our intention is that in future most Gateway interviews will be carried out by telephone, releasing adviser time to provide in-depth advice to those clients who need it most.

Face-to-face Gateway interviews will also be provided so that clients who cannot use the telephone will still be able to access advice.

The feedback from clients who have used the telephone service has been excellent, with the same high levels of client satisfaction that we see in our face-to-face services.

Q.9 Will the increase in client numbers mean a reduction in the quality of advice we are able to provide?

Leeds CAB will continue to meet the quality of advice criteria required by Citizens Advice and the Advice Quality Standard as we always have.

In the last 5 years Leeds CAB has already doubled the number of clients we help (from approximately 10,000 to 20,000 clients p.a.) and over the same time period we have improved our performance in quality of advice audits.

Q.10 The City Centre and Chapeltown Bureaux are both in the centre of Leeds; why are only the outlying Bureaux being considered for closure?

The highest levels of financial deprivation in Leeds are in the inner areas of the city. The City Centre and Chapeltown Bureaux between them are assisting large numbers of people (more than 10,000 clients in 2013/14) from these areas where financial hardship has increased significantly in recent years.

Of course financial hardship exists outside these areas and we will be continuing to deliver face to face advice services in over 40 locations across Leeds in Children's Centres, GP surgeries and other centres. We are also working with Leeds City Council Welfare Rights Unit and other partners to ensure that face-to-face advice provision will continue to be available in Crossgates, Morley, Otley and Pudsey.

By making it easier to contact us by telephone we are also able to provide help to thousands of people who are not able to access any of our face-to-face advice services.

Q.11 What information is being used to make decisions about where advice services should be located?

A range of evidence is being looked at in deciding how best to shape advice services for Leeds, including:

- Surveys of people who have used Leeds CAB and other local advice services.
- National surveys carried out by Citizens Advice and MORI.
- Analysis of data about where people are travelling from to get advice.
- Indicators of local needs including numbers of Benefits claimants, levels of child poverty, etc.
- Locations of other advice services in Leeds.

Decisions will also be informed by the level of funding that will be available in 2015/16 and beyond.

Q.12 If my local Bureau does close can I volunteer somewhere else?

Volunteers are vital to the CAB service and of course we hope that Leeds CAB volunteers will want to continue to contribute to the service. Everyone who wants to volunteer at another location in Leeds will be supported in making that transition and of course we will continue to pay travel expenses.

We also understand that some volunteers will not want to move to a different service and any volunteer who does decide to leave will do so with our profound thanks for the contribution they've made and our best wishes for the future.

Q.13 Will there be redundancies?

In reorganising our services there will be changes to job roles which mean that some posts will become redundant. Leeds CAB has unfortunately been through several redundancy processes over the years and we always seek to avoid compulsory redundancies and to redeploy as many staff as possible. We want to focus as much of our resources as possible on frontline services and that will be our priority in any redundancy process.

We will of course follow our redundancy policy which includes extensive consultation with staff and the possibility of taking voluntary redundancy. We do not yet know what our funding will be in 2015/16 and we do not intend to start a redundancy consultation process until we have that information.

Q.14 How will the additional opening hours be staffed? Are you expecting volunteers to work 9 to 5?

Leeds CAB's resources are currently spread across the City Centre Bureau and the 4 Bureaux in Crossgates, Morley, Otley and Pudsey. By reducing the number of Bureaux we will be able to make savings on premises costs and pool resources so that we can increase face-to-face opening hours. If we don't take action of this kind we are likely to see the local Bureaux close one by one in the coming years, with a consequent reduction in the number of people we are able to help.

As described above, we want instead to increase the number of people we help and focus as much of our resources as possible on frontline services. That includes training more volunteers in a range of roles, increasing our capacity to undertake in-depth advice and providing clients with the help they need as quickly as possible.

We have already increased opening hours to 9am to 5pm, Monday to Friday, at the City Centre and Chapeltown Bureaux. We have not placed additional demands on volunteers in order to do this and in practice increased opening hours offer volunteers more flexibility as to the hours they do work. Some volunteers prefer to come in earlier, others to work in the afternoons. As well as improving access for clients, the increased opening hours also provide opportunities to new volunteers who were not available during the previous opening times.

Q.15 Will volunteers be expected to work on the telephone service instead of providing face-to-face advice?

We will remain dependent on volunteers to provide face-to-face advice and no-one is expected to carry out a role they're not happy with.

As the telephone service has developed in recent years we've been able to train and support more volunteers to contribute to the service and a lot of volunteers alternate between the telephone service and providing face-to-face advice. Some volunteers prefer working on the telephone, others prefer giving face-to-face advice.

Volunteers work alongside paid staff in the telephone service team and feedback from volunteers and staff is very positive about how the team work together and support each other.

Frequently Asked Questions 7.11.2014

Q.1 How will decisions be made about changes to services?

We've been working with Leeds City Council and other partners to look at how we can best provide help to local people who are facing the greatest financial difficulties and to those who face additional difficulties such as a disability or mental health problem.

We've asked people to tell us what's the best way for them to contact Leeds CAB and we've looked at national research undertaken by Citizens Advice into how people want to access advice. We've also looked at a wide range of information sources about Leeds to help us better understand local needs for advice and information.

We then have to take account of what financial and other resources are available and how these can be used to best effect. We're now talking to local stakeholders in our services including clients, staff, volunteers, elected representatives and others, to discuss what options are available.

Q.2 Are you planning to close any services?

Staffing resources have been stretched increasingly thinly across our services over a number of years. We have already closed or cut back on many services in the last 10 years, including specialist advice in Housing and Employment and local services in Armley, Crossgates, Garforth, Pudsey and Otley.

Against this background local volunteers and staff have done tremendous work in keeping services running but we are now at a stage where we have to consider whether maintaining 6 separate Bureaux is providing the best service to local people.

One option being considered is to combine resources to run advice services from 3 Bureaux (including Chapeltown CAB) that can offer increased opening hours. Along with our much improved telephone service we will be able to assist twice as many clients than can currently be achieved separately.

This would mean:

- 3 Bureaux in Leeds open for 126 hours per week, instead of 6 Bureaux open for 84 hours per week;
- 40,000 people receiving advice and assistance by 2017, compared to 21,000 in 2014.

Q.3 Where will people go for help and advice if their local Bureau is closed?

As well as doubling the number of people we help by 2017, our aim is to provide better access to advice for all Leeds citizens regardless of where they live. We believe we can achieve this by making advice available through:

- 3 Bureaux (including Chapeltown CAB) that are all open at least 9am to 5pm, 5 days a week.
- A telephone service that is open at least 9am to 5pm, 5 days a week and which answers 35,000 calls a year by 2017.
- Outreach advice services available in more than 40 locations across Leeds, including GP surgeries and Children's Centres.

We are also working with other organisations to improve access to advice across the city by, for example:

- Working with Chapeltown CAB to increase face-to-face opening hours and the telephone service as part of the new Leeds Advice Service.
- Working with Better Leeds Communities to deliver outreach advice sessions in Children's Centres as part of the new Leeds Advice Service.
- Providing more help to people in claiming Benefits and appealing incorrect decisions in partnership with Leeds City Council Welfare Rights Unit.
- Developing a joint telephone appointments booking system with members of the Advice Leeds partnership.

Q.4 A telephone service isn't suitable for everyone. What about people with hearing difficulties or language problems?

We know that not everyone is comfortable or able to talk on the telephone and that's why we are also increasing opening times at our face-to-face services as well as continuing to provide outreach advice sessions in GP surgeries, Children's Centres and other local venues.

One of the reasons for changing the way we do things is that many people find it very difficult to access our services as they are. By telephoning Leeds CAB and Chapeltown CAB people will be able to receive advice in the way that suits them best, which could be a home visit or an appointment at a Bureau or GP surgery. By making it easier for people to contact us by telephone we'll be able to help many more people, including those who are elderly or have a disability.

Q.5 What will happen next?

During November and December we'll be talking to local stakeholders including clients, staff, volunteers, elected representatives and others, to discuss what options are available.

We are waiting to hear from Leeds City Council about what level of funding is available for 2015/16, which we expect to know by January 2015, and from there we'll be able to take decisions about the development of the Leeds Advice Service.

We will provide updates as information becomes available, through these FAQs, our website and at meetings with staff and volunteers.

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Report of Shaid Mahmood, West North West Area Leader

Report to Outer North West Community Committee

Report author Gerry Burnham 0113 336 7870

Date: 9th March 2015

Wellbeing Fund Update Report

For Decision

Purpose of report

1. This report provides members with an update on the budget position for the Wellbeing fund for 2014/15. The report also shows the current position of the Small Grants and skips pots and provides an update on the Youth Activity Fund and project monitoring information for the Wellbeing fund.

Main Issues

2. Community Committees have a delegated responsibility for the allocation of area Wellbeing funding. The amount of Wellbeing funding provided to each committee is calculated using a formula agreed by Council taking into consideration both population and deprivation of an area.
3. Currently the Outer North West Community Committee operate a pre-sift process for Wellbeing fund applications. This involves discussions with appropriate ward members for that particular project, in the context of the current areas priorities. Where projects do not have support from all three ward members, they are not progressed. All applicants are offered further discussions and feedback if helpful. In order to provide further assurance and transparency to all applicants, where schemes do not garner support these will be reported to a subsequent area committee meeting for noting.
4. In 2014/15, the Outer North West Community Committee received a sum of **£140,672** of Wellbeing revenue. The Community Committee have previously agreed that this allocation is split equally by the 4 wards (£35,168 per ward).

5. After deducting any existing commitments and taking account of the 2013/14 carry forward position, the Community Committee has **£45,457** of funding available for allocation.

Wellbeing Budget Statement 2014/15 and Quarterly Monitoring

6. The latest Wellbeing Budget Statement for 2014/15 is included as Appendix 1 to this report. This sets out the current budget position for Wellbeing projects showing the amount approved by the Community Committee and the value of funds spent to date. The Wellbeing budget statement also outlines the current budget position of those projects funded in previous years which still have funding left to spend.
7. Monitoring information on all on-going projects can be found at Appendix 2.
8. Table 1 below includes details per ward of the total revenue available for allocation in 2014/15 including any carry-forward from previous years, the total amount committed this financial year and the allocation currently available.

Table 1 – Revenue

	Adel & Wharfedale	Guiseley & Rawdon	Horsforth	Otley & Yeadon
Total available for allocation in 2014/15	£61,289	£33,045	£38,803	£34,162
Total amounts committed in 2014/15 financial year	£41,267	£33,045	£35,260	£17,108
Allocation currently available	£20,021*	£0	£8,382	£17,054

*An underspend of £623 from the No Cold Calling Zones project in Adel & Wharfedale has been paid back into the Adel & Wharfedale Wellbeing budget.

Details of new projects for consideration

9. LS16 Community Centre
 Delivery Organisation: Older People's Action in the Locality (OPAL)
 Amount requested: £4,275 (Adel & Wharfedale)

 Funding is requested to contribute to the costs of putting a kitchen into The Bedford Arms pub which will be renamed Leeds 16 Community Centre.
10. Otley Children's Centre Year of Play
 Delivery Organisation: Otley Children's Centre
 Amount requested: £2,500 (Otley & Yeadon)

 Funding is requested to run a number of family fun days which will be based at Otley Children's Centre throughout the year.
11. Adel and Ireland Wood Community Centre Refurbishment
 Delivery Organisation: Adel and Ireland Wood Community Centre

Amount requested: £1,500 (Adel & Wharfedale)

Funding is requested to contribute to the refurbishment of the main hall.

12. Counselling Service for Parents

Delivery Organisation: Horsforth Children's Centre

Amount requested: £8,382 (Horsforth)

Funding is requested to facilitate a free counselling service for parents of children aged 0 – 5 with free childcare attached.

13. Aireborough Supported Activities Scheme

Delivery Organisation: Aireborough Supported Activities Scheme (ASAS)

Amount Requested: £10,000 -ONWCC £8,100 (A&W £1,700, G&R £2,000, H £500, O&Y £3,900) and INWCC £1,900

Funding is requested to run holiday play schemes for children 4-19 years with moderate to severe learning and/or physical disabilities who live in the north west area of Leeds, (LS16, 18, 19, 20, 21)

13. Site Based Gardener

Delivery Organisation: Parks and Countryside

Amount requested: £5,242 (Otley & Yeadon)

Funding is requested for a site based gardener to work for 16 hours per week at Yeadon Cemetery.

14. Yeadon Festive Lights 2015

Delivery Organisation: Leeds Lights

Amount requested: £5,369

Funding is requested for the festive lighting display in Yeadon for 2015.

Youth Activity Funding

15. The budget for the Outer North West Youth Activity Fund for 2014/15 was £57,350 which included an allocation of £56,470 and an underspend from 2013/14.

The community committee has £347 of Youth Activity Funding still available for allocation.

Wellbeing Budget – Small Grants & Skips

16. Table 2 below provides details of the small grants which have been approved this financial year. There is £2,287 still available for allocation for small grants.

Table 2: Small Grant Approvals (01/12/2014 – 15/01/2015)

Project Name	Ward	Amount Requested	Amount Approved
Vehicle Crime Prevention Packs	Guiseley & Rawdon	£200	£200
Otley Carnival	Otley & Yeadon	£500	£500

17. Table 3 below details the skips approved since the last meeting. There is £2,119 still available for skip hire in the 2014/15 budget.

Table 3: Skip Approvals (26/01/2015 – 9/03/2015)

Location	Ward	Number of skips	Amount approved
Otley Carnival	Otley & Yeadon	3	£450

Wellbeing Budget – Capital Receipts Programme

18. Table 4 below provides details of the amount of capital available to spend in 2014/15 per ward.

Table 4 Capital

	Adel & Wharfedale	Guiselley & Rawdon	Horsforth	Otley & Yeadon
Allocation currently available	£2,521	£2,521	£2,521	£5,021

19. In 2012, the Area Committee approved an interest free capital loan of £5,000 to Yeadon Cricket Club, repayable over 4 years. To date £3,750 has been repaid and this amount is reflected in table 4. The final instalment of £1,250 is due in February 2016.

3 Corporate Considerations

a. Consultation and Engagement

16. The Community Committee has previously been consulted on the projects detailed within the report. Local priorities are set through the Area Community Plan process and the commissioning round began with a communication to all Community Committee contacts.

b. Equality and Diversity / Cohesion and Integration

20. All Wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Community Committee Wellbeing process is currently being reviewed citywide, which will include undertaking a new Equality Impact Assessment to ensure the Wellbeing process continues to comply with all relevant policies and legislation.

c Council policies and City Priorities

21. Projects submitted to the Community Committee for Wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

- Vision for Leeds 2011 – 30
- Leeds Strategic Plan
- Health and Wellbeing City Priorities Plan

- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

d Resources and value for money

22. Aligning the distribution of Community Wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

In order to meet the Community Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Well Being budgets.

e. Legal Implications, Access to Information and Call In

23. There are no legal implications or access to information issues. This report is not subject to call in.

f. Risk Management

24. Risk implications and mitigation are considered on well-being applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

4 Conclusions

25. The Outer North West Community Committee Wellbeing Fund provides an important opportunity to support local organisations and drive forward improvements to service. This report provides members with an update on the Wellbeing programme for 2014-15

5 Recommendations

26. The Outer North West Community Committee is asked to:
- Note the current budget position for the Wellbeing Fund for 2014/15 (Table 1 and Appendix 1).
 - Note the current project monitoring information for the Wellbeing fund for 2014/15 (Appendix 2)
 - Consider the large grant applications detailed at sections 8 to 10 which have been received since the last Community Committee.
 - Note the small grants and skips that have been approved since the last meeting (Table 2 and 3).
 - Note the current budget position for the Capital Wellbeing Fund for 2014/15 (Table 4).

6 Background Information

None.

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OUTER NORTH WEST AREA COMMITTEE

2014-15 Wellbeing Statement

Appendix 1
25 February 2015

1.0 Revenue

1.1 Revenue Budget Calculation

The table below describes the revenue budget calculation for the 2014-15 financial year. It shows the amount allocated to each ward of the Outer North West Area Committee, details of the carry forward from 2013-14 and any existing commitments.

2014/15 ONW Revenue Budget	ONW Area Committee	A&W	G&R	H	O&Y
Balance Brought Forward from 13/14	£219,639	£58,783	£36,576	£66,662	£43,812
ONW Revenue Allocation for 2014/15	£140,672	£35,168	£35,168	£35,168	£35,168
Total	£360,311	£93,951	£71,744	£101,830	£78,980
Schemes Approved from 2013-14 budget to be paid in 2014-15	£198,217	£32,663	£38,699	£63,028	£44,818
Projects approved in 14/1/5	£122,463	£41,890	£33,045	£30,420	£17,108
Total Commitments	£320,680	£74,553	£71,744	£93,448	£61,926
Remaining to Allocate (Wellbeing)	£39,631	£19,399	£0	£8,383	£17,054
Remaining to Allocate (Youth Activities)	£347	-	-	-	-

1.2 Revenue Project Statement

The table below provides a current revenue project statement; most grants are paid retrospectively, so grants shown as unpaid at this point in the year do not necessarily reflect any potential underspend.

Project Name	Lead Organisation	Total Project	Adel & Wharfedale			Guiseley & Rawdon			Horsforth			Otley & Yeadon		
			Earmarked	Paid	Remaining	Earmarked	Paid	Remaining	Earmarked	Paid	Remaining	Earmarked	Paid	Remaining
Small Grants	WNW Area Support	£15,160	£5,000	£3,352	£1,648	£5,000	£4,921	£79	£160	£160	£0	£5,000	£4,439	£561
Skips	WNW Area Support	£4,000	£1,000	£450	£550	£1,000	£719	£281	£1,000	£0	£1,000	£1,000	£-50	£1,050
Nether Yeadon Conservation Area Appraisal	Sustainable Development Unit LCC	£5,000	£0	£0	£0	£5,000	£0	£5,000	£0	£0	£0	£0	£0	£0
Rebranding of area to Pool Riverside	Pool in Wharfedale Recreation Ground Management Committee	£6,000	£6,000	£5,136	£864	£0		£0	£0		£0	£0		£0
Additional Litter Bins in Adel & Wharfedale	WNW Locality Team	£3,690	£3,690	£0	£3,690	£0	£0	£0	£0	£0	£0	£0		£0
Otley Summer of Play	Otley Clusters	£2,398	£0	£0	£0	£0	£0	£0	£0	£0	£0	£2,398	£653	£1,745
Summer of Play	Aireborough Extended Services	£6,508	£0	£0	£0	£6,508	£5,520	£988	£0	£0	£0	£0	£0	£0
Horsforth PCSO's	Horsforth Town Council	£8,100	£0	£0	£0	£0	£0	£0	£8,100	£4,633	£3,467	£0	£0	£0
AWMA All Weather Sports Pitch	Adel War Memorial	£10,000	£10,000	£10,000	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
Kelcliffe Lane	Friends of Parkinson's Park	£4,000	£0	£0	£0	£4,000	£0	£4,000	£0	£0	£0	£0	£0	£0
Guiseley & Rawdon festive Lights	Leeds Lights	£4,110	£0	£0	£0	£4,110	£4,110	£0	£0	£0	£0	£0	£0	£0
Yeadon Festive Lights	Leeds Lights	£4,045	£0	£0	£0	£0	£0	£0	£0	£0	£0	£4,045	£4,045	£0
A Pitch for Everyone	Yarnbury Rugby Club	£8,820	£0	£0	£0	£0	£0	£0	£8,820		£8,820	£0	£0	£0
Sports & Active Lifestyles	Sports & Active Lifestyles LCC	£6,408	Health improvement funding moved to pots.				£0	£0	£0	£0	£0	£0	£0	£0
Christmas in Pool in Wharfedale	Pool-in-Wharfedale Parish Council	£1,200	£1,200	£0	£1,200	£0	£0	£0	£0	£0	£0	£0	£0	£0
Horsforth Festive Lights	Horsforth Town Council	£2,340	£0	£0	£0	£0	£0	£0	£2,340	£0	£2,340	£0	£0	£0
Moving Forward Together	Bramhope Methodist Church	£10,000	£10,000	£0	£10,000	£0	£0	£0	£0	£0	£0	£0	£0	£0
Guiseley Theatre Refurbishment	Guiseley Theatre	£4,245	£0	£0	£0	£4,245	£4,245	£0	£0	£0	£0	£0	£0	£0
SIDS Guiseley & Rawdon	Highways and Transport	£3,182	£0	£0	£0	£3,182	£3,182	£0	£0	£0	£0	£0	£0	£0
Pool Village Memorial Hall Development	Pool Village Memorial Hall	£5,000	£5,000	£0	£5,000	£0	£0	£0	£0	£0	£0	£0	£0	£0
Burras Lane Zebra Crossing	Highways and Transport	£4,665	£0	£0	£0	£0	£0	£0	£0	£0	£0	£4,665	£0	£4,665
Hall Lane Cricket Improvements	Hall Lane Cricket Club	£10,000	£0	£0	£0	£0	£0	£0	£10,000	£0	£10,000	£0	£0	£0
Total		£128,871	£41,890	£18,938	£22,952	£33,045	£22,697	£10,348	£30,420	£4,793	£25,627	£17,108	£9,087	£8,021

1.3 Revenue Projects Live from Previous Years

The table below provides a revenue project statement of grants funded in previous years that are still live.

ONW/14/Sgrants

ONW/14/Skips

ONW/14/01/R

ONW/14/02/R

ONW/14/03/R

ONW/14/04/R

ONW/14/05/R

ONW/14/06/R

ONW/14/07/R

ONW/14/08/R

ONW/14/09/R

ONW/14/10/R

ONW/14/11/R

ONW/14/12/R

ONW/14/13/R

ONW/14/14/R

ONW/14/15/R

ONW/14/16/R

ONW/14/17/R

ONW/14/18/R

ONW/14/19/R

ONW/14/20/R

	Project Name	Lead Organisation	Total Project	Adel & Wharfedale			Guiseley & Rawdon			Horsforth			Otley & Yeadon		
				Earmarked	Paid	Remaining	Earmarked	Paid	Remaining	Earmarked	Paid	Remaining	Earmarked	Paid	Remaining
ONW/12/30/R	Aireborough Summer Activities (2013/14)	Aireborough Summer Activities Association	£5,265	£715	£715	£0	£1,950	£1,950	£0	£910	£910	£0	£1,690	£1,690	£0
ONW/12/33/R	Off-Road Bikes (2013/14)	West Yorkshire Police	£2,683	£671	£671	£0	£671	£671	£0	£671	£671	£0	£670	£671	-£1
ONW/12/35/R	Guiseley Cold Calling Zone	Guiseley Neighbourhood Watch Association	£3,000	£0	£0	£0	£3,000	£604	£2,396	£0	£0	£0	£0	£0	£0
ONW/13/YAF	Youth Activity Fund (2013/14)	Youth Activity Fund	£19,011												
ONW/13/04/R	CASAC 2013	CASAC	£16,325	£4,081	£947	£3,134	£4,081	£2,841	£1,240	£4,081	£1,082	£2,999	£4,081	£2,029	£2,052
ONW/13/12/R	Site-based gardeners	Parks & Countryside	£24,007	£0	£0	£0	£13,626	£0	£13,626	£0	£0	£0	£10,381	£0	£10,381
ONW/13/13/R	Quad Bikes	Parks & Countryside	£9,000	£2,250	£2,250	£0	£2,250	£2,250	£0	£2,250	£2,250	£0	£2,250	£2,250	£0
ONW/13/15/R	Acoustic Treatment St Margarets	St Margarets Parish church	£3,000	£0	£0	£0	£0	£0	£0	£3,000	£3,000	£0	£0	£0	£0
ONW/13/16/R	Bramhope Tree Planting	Bramhope & Carlton Parish Council	£4,500	£4,500	£0	£4,500	£0	£0	£0	£0	£0	£0	£0	£0	£0
ONW/13/17/R	Broadgate Parking Bays	Housing Leeds, Horsforth	£12,000	£0	£0	£0	£0	£0	£0	£12,000	£12,000	£0	£0	£0	£0
ONW/13/18/R	Arthington Church Clock	St. Mary & St. Abanoub Coptic Orthodox Church	£2,000	£2,000	£2,000	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
ONW/13/19/R	Off Road Bikes (2014/15)	West Yorkshire Police	£1,136	£284	£0	£284	£284	£0	£284	£284	£0	£284	£284	£0	£284
ONW/13/20/R	No Cold Calling Zones (A&W)	Adel Association	£2,000	£2,000	£1,377	£623	£0	£0	£0	£0	£0	£0	£0	£0	£0
ONW/13/21/R	Cookridge Village Hall Roof Resurface	Cookridge Village Association	£9,000	£9,000	£9,000	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
ONW/13/22/R	Scotland Lane Road Safety Scheme	Highways & Transportation	£30,000	£0	£0	£0	£0	£0	£0	£30,000	£0	£30,000	£0	£0	£0
ONW/13/23/R	Coppice Woods 20 mph Zone	Hihways & Transport	£2,100	£0	£0	£0	£2,100	£0	£2,100	£0	£0	£0	£0	£0	£0
ONW/13/24/R	Broadgate Nursery	Broadgate Primary School	£2,050	£0	£0	£0	£0	£0	£0	£2,050	£2,050	£0	£0	£0	£0
ONW/13/25/R	Healthy Lifestyles for Older People	OPAL	£1,920	£1,920	£0	£1,920	£0	£0	£0	£0	£0	£0	£0	£0	£0
ONW/13/26/R	Aireborough Activities Scheme (2014/15)	ASAS	£19,900	£2,700	£1,589	£1,111	£6,575	£3,869	£2,706	£4,050	£2,383	£1,667	£6,575	£3,869	£2,706
ONW/13/27/R	Otley CCTV	Leeds Watch LCC	£11,863	£0	£0	£0	£0	£0	£0	£0	£0	£0	£11,863	£11,863	£0
ONW/13/28/R	Yeadon CCTV	Leeds Watch LCC	£6,442	£0	£0	£0	£0	£0	£0	£0	£0	£0	£6,442	£6,442	£0
ONW/13/29/R	Horsforth Farmers Market	Horsforth Farmers Market (run under the auspices of Horsforth Churches together)	£3,200	£0	£0	£0	£0	£0	£0	£3,200	£3,200	£0	£0	£0	£0
ONW/13/30/R	Rawdon Cricket Nets	Rawdon Cricket Club	£1,000	£0	£0	£0	£1,000	£1,000	£0	£0	£0	£0	£0	£0	£0
ONW/13/23/S	A&W Grit Refills	AST	£500	£500	£500	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
ONW/13/19/S	Guiseley & Rawdon grit bins	AST on behalf of AC	£1,000	£0	£0	£0	£1,000	£1,000	£0	£0	£0	£0	£0	£0	£0
ONW/13/26/S	G& R Grit refills	Parks & Countryside	£840	£0	£0	£0	£840	£0	£840	£0	£0	£0	£0	£0	£0
ONW/13/27/S	AW-OY Litter & dog fouling signs	WNNW Locality team	£945	£315	£315	£0	£0	£0	£0	£0	£0	£0	£630	£630	£0
ONW/13/28/S	ASB & Burglary Packs	West Yorkshire Police	£500	£125	£125	£0	£125	£125	£0	£125	£125	£0	£125	£125	£0
ONW/13/31/S	Sustrans Project	Yeadon Westfield Junior School	£1,000	£0	£0	£0	£1,000	£1,000	£0	£0	£0	£0	£0	£0	£0
ONW/13/32/S	G&R Litter & dog fouling signs	WNNW Locality team	£630	£0	£0	£0	£630	£630	£0	£0	£0	£0	£0	£0	£0
ONW/13/33/S	Developmental Movement Play	Yeadon & Rawdon Childrens Centre	£400	£0	£0	£0	£200	£200	£0	£0	£0	£0	£200	£200	£0
ONW/13/34/S	Provision of covers for the square	Arthington CC	£1,000	£1,000	£1,000	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
Total			£198,217	£32,061	£20,489	£11,573	£39,332	£16,140	£23,192	£62,621	£27,671	£34,950	£45,191	£29,769	£15,422

1.4 Youth Activity Fund

The table below lists those Youth Activity projects supported in 2014-15 and provides a current balance of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not necessarily reflect any potential underspend.

Project Name	Lead Organisation	Wards Benefiting	Amount Earmarked	Amount Paid
Aireborough Play Days	Aireborough Ext Services	G&R	£ 3,256.00	£ 3,256.00

ONWYAF/14/02	Oddball Theatre	Aireborough Ext Services	G&R	£ 4,095.00	£ -
ONWYAF/14/03	Aireborough Sports Days	Leisure Services	G&R	£ 1,446.00	£ -
ONWYAF/14/04	Aireborough Sk8	Sk8 Safe UK	G&R	£ 1,390.00	£ 1,390.00
ONWYAF/14/05	Groove Generation	Tranmere PS	G&R	£ 1,800.00	£ -
ONWYAF/14/06	Horsforth Boiler Room	Horsforth Cluster	H	£ 2,950.00	£ -
ONWYAF/14/07	Horsforth Inters	Horsforth Cluster	H	£ 6,218.00	£ -
ONWYAF/14/08	Lets Get Baking	Horsforth Cluster	H	£ 865.00	£ -
ONWYAF/14/09	Lets Get Creative	Horsforth Cluster	H	£ 865.00	£ -
ONWYAF/14/10	Revisit	Horsforth Cluster	H	£ 1,037.00	£ -
ONWYAF/14/11	Acting Up	The Big Hoo Ha	O & Y	£ 3,789.00	£ -
ONWYAF/14/12	Autumn Lanterns	Otley Courthouse	O & Y	£ 1,746.00	£ -
ONWYAF/14/13	Otley Play Days	Aireborough Ext Services	O & Y	£ 2,000.00	£ 2,000.00
ONWYAF/14/14	Otley Sk8 Ambassadors	Sk8 Safe UK	O & Y	£ 1,472.00	£ 1,472.00
ONWYAF/14/15	Poetry Workshops	Headingley Litfest	A & W	£ 900.00	£ -
ONWYAF/14/16	Friday Night Project	Leeds YMCA	A & W	£ 3,849.00	£ 1,360.00
ONWYAF/14/17	Mini Breezes	Breeze	A & W	£ 14,000.00	£ 14,000.00
ONWYAF/14/18	Sk8 Safe Ralph Thoresby	Sk8 Safe UK	A & W	£ 530.00	£ -
ONWYAF/14/19	Sk8 Safe Horsforth Hall Park	Sk8 Safe UK	H	£ 1,595.00	£ -
ONWYAF/14/20	Aireborough Performing Arts	Aireborough Cluster	G&R	£ 2,000.00	£ -
ONWYAF/14/21	Let's Cook programme	Mighty Chef	H & G&R	£ 1,206.00	£ -

Total £ 57,009.00 £ 23,478
Budget for Year £ 57,356.00
Available to Allocate £ 347.00

2 Capital

The establishment of a Capital Receipts Incentive Scheme (CRIS) was approved by Executive Board in October 2011. At its meeting on 17th July 2013, Executive Board approved that the existing 5% allocation from 2012/13 (£112.6k) and future CRIS receipts available for allocation across wards, be allocated to the Area Committees based on the existing Area Wellbeing needs based formula. This has resulted in 8.96% allocation to the Outer North West, meaning that £10,086 is available for allocation by the Committee to capital projects.

Project Name	Organisation	Ward	Earmarked	Amount Paid

Total £ - £ -
Budget for Year £ 10,086.00
Available to Allocate £ 10,086.00

2.1 Yeadon Cricket Club

In September 2011, the Area Committee approved a £5,000 revenue payment and a £5,000 loan to Yeadon Cricket Club from the Otley & Yeadon ward. Yeadon Cricket Club are repaying the grant in equal parts for 4 years with 0% interest. The first installment was paid in 12/13 and the next instalment is due in February 2014.

		O&Y	Remaining
Yeadon Cricket Club	Amount loaned	£5,000	
February 2013	1st Repayment paid	£1,250	£3,750
February 2014	2nd Installment due	£1,250	£2,500
February 2015	3rd Installment due	£1,250.00	£1,250
February 2016	4th Installment due		

3 Small Grants

At its May 2013 meeting, the Area Committee agreed to carry forward the remaining budget from the 12/13 small grants pot to the 13/14 small grants pot and these figures are reflected below. At the June 2013 meeting, a further £20,000 was approved for allocation. Following the February Area Committee approval was given to add £1,000 from the large grants budget to the Guiseley & Rawdon small grant budget.

Project Name	Lead Organisation	A&W	G&R	H	O&Y	Paid
ONW13/29/S	Learning through Play	£0	£500	£0	£0	£500
ONW14/01/S	Otley Carnival 2014	£0	£0	£0	£500	£500
ONW14/02/S	Bands in the Park	£0	£0	£0	£600	£600
ONW14/03/S	Shelters at Tarnfield Bowling Club	£0	£0	£0	£571	£571
ONW14/04/S	Refurbishment of Heritage signpost	£1,000	£0	£0	£0	£0
ONW14/05/S	Guiseley Clock	£0	£0	£0	£0	£0
ONW14/06/S	Childrens Gala & Christmas Lantern Parade	£0	£1,000	£0	£0	£1,000
ONW14/07/S	PA System	£0	£0	£0	£500	£500
ONW14/08/S	Wild Flower Area	£572	£0	£0	£0	£572
ONW14/09/S	Adel Tree Replanting	£560	£0	£0	£0	£0
ONW14/10/S	Guiseley War Memorial - Rose Planting	£0	£1,000	£0	£0	£1,000
ONW14/11/S	Irish Day	£0	£0	£0	£100	£100
ONW14/12/S	Coppice Wood 20mph Zone	£0	£0	£0	£388	£0
ONW14/13/S	Bramhope No Calling Zone	£720	£0	£0	£0	£720
ONW14/14/S	Hall Floor Refurbishment	£0	£1,000	£0	£0	£1,000
ONW14/15/S	Tarnfield Bowling Club Shelters	£0	£0	£0	£600	£0
ONW14/16/S	Cricket Net Restrung	£0	£1,000	£0	£0	£1,000
ONW14/17/S	PA System Hire	£0	£91	£0	£0	£91
ONW14/18/S	Bands in the Park	£0	£0	£0	£600	£0
ONW14/19/S	Banardo's Vulnerable Childrens Christmas Parties	£50	£130	£160	£80	£1,000
ONW14/20/S	Vehicle Crime Initiative Packs	£450	£200	£0	£0	£0
ONW14/21/S	Otley Carnival 2015	£0	£0	£0	£500	£0
Total		£3,352	£4,921	£160	£4,439	
Carry forward from 13/14		£0		£0	£0	
14/15 budget		£5,000	£5,000	£160	£5,000	
Available to Allocate		£1,648	£79	£0	£561	

Moved to pots. £507 Mice money included in the pot. Remaining balance £329

4 Skips

At its May 2013 meeting, the Area Committee agreed to carry forward the remaining budget from the 12/13 skips pot to the 13/14 skips pot and these figures are reflected below. At the June 2013 meeting, a further £4,000 was approved for allocation.

Skips	Delivery Date	A&W	G&R	H	O&Y	Paid
Skip/1	Otley Carnival site	£0	£0	£0	£450	£450
Skip/2	Otley Older People/Ings Lane allotment	£0	£0	£0	£150	£150
Skip/3	Kirk Lane Allotments LS19 7HD (G&R)	£0	£151	£0	£0	£130
Skip/4	Arthington Village Cleanup Apr 14	£150	£0	£0	£0	£150
Skip/5	Holtdale Place LS16 7RH	£260	£0	£0	£0	£260
Skip/6	St Wilfred's Church LS21 1LP	£140	£0	£0	£0	£140
Skip/7	Guiseley Allotments	£0	£130	£0	£0	£130
Skip/8	Otley Carnival site	£0	£0	£0	£450	£0
Total		£550	£281	£0	£1,050	£1,410
Carry forward from 13/14		£0	£0	£0	£0	
14/15 budget		£1,000	£1,000	£1,000	£1,000	
Available to Allocate		£450	£719	£1,000	-£50	

1.0 Revenue Projects Live from Previous Years

	Project Name	Lead Organisation	Amount	Paid	Project Description	Project Update
ONW/12/30/R	Aireborough Summer Activities (2013/14)	Aireborough Summer Activities Association	£ 5,265.00	£ 5,265.00	To run a holiday play scheme for children aged 4 - 19 years old with moderate to severe learning and/or physical disabilities who live in ONW and INW areas.	Completed
ONW/12/33/R	Off-Road Bikes (2013/14)	West Yorkshire Police	£ 2,683.00	£ 2,683.00	To cover the leasing and running costs of two off road motorcycles. The costs for this project are shared across the IW, OW & ONW Community Committees. Each of the 3 Community Committees will contribute £2,683 to cover the ongoing leasing and running costs of the bikes in the 13/14 financial year. The off road motorcycle team will work closely with the Council's Parkwatch Service to ensure information sharing & joint work.	Completed
ONW/12/35/R	Guiseley Cold Calling Zone	Guiseley Neighbourhood Watch Association	£ 3,000.00	£ 604.12	To eliminate, or at least severely restrict the practice of 'Cold Calling'. Initially the scheme will be rolled out in households currently in Neighbourhood Watch Schemes in Guiseley. Funding would pay for the initial leaflet production and distribution and the provision of window stickers and lamp post signs. Residents can be expected to feel less vulnerable to unwanted callers and therefore feel safer in their homes.	Monitoring received for Q1. Some problems have been encountered with the outputs for the project. Spoke to the applicant and 4 new applications for CCCZs. West Yorkshire Trading Standards have been approached about the proposed new Zones and the residents are currently carrying out the necessary consultation exercise. Asked the applicant to provide information including any issues with the project progressing as planned, any underspend likely and confirmed dates the project will run/end
ONW/13/YAF	Youth Activity Fund (2013/14)	Youth Activity Fund	£ 19,010.60	£ 17,844.80	A variety of projects including sports, music and arts and crafts benefiting young people age 8-16	All projects completed.
ONW/13/04/R	CASAC 2013	CASAC	£ 16,325.00	£ 6,900.00	To continue the target hardening programme in the ONW wards of Adel & Wharfedale, Guiseley & Rawdon, Horsforth and Otley & Yeadon.	CASAC have gone into liquidation. Letter from the Liquidator Walsh & Taylor requesting an outstanding balance of £2,500. E-mail sent to the liquidator requesting monitoring information, invoices and proof of spend documents for the outstanding balance.
ONW/13/12/R	Site-based gardeners	Parks & Countryside	£ 24,007.00	£ -	To pay for two Site Based Gardeners to work 37 hours per week over five days for 6 months across Yeadon Cemetery, Guiseley Cemetery, Micklefield Park, Rawdon, Springfield Park, Guiseley Towngate, St Oswalds and the Gyratory. The gardeners will be undertaking general gardening duties including: grass cutting, pruning, de-littering, emptying of litter bins, removing fly tipping, inspection of play equipment, maintenance of park infrastructure, planting and sweeping paths. Working with Yeadon Community Group and local businesses to look after the planters on the High Street and outside the Town Hall.	Project near completion. Awaiting invoice.
ONW/13/13/R	Quad Bikes	Parks & Countryside	£ 9,000.00	£ 9,000.00	To fund a quad bike and 4 small towed drop spreaders to be used by Highway operatives during the winter months for gritting the footways thereby expanding the service provided to local residents.	Completed
ONW/13/15/R	Acoustic Treatment St Margarets	St Margarets Parish church	£ 3,000.00	£ 3,000.00	To provide acoustic control to the Parish Centre's main room and committee room through the installation of acoustic panels.	Completed
ONW/13/16/R	Bramhope Tree Planting	Bramhope & Carlton Parish Council	£ 4,500.00	£ -	The replanting of road side trees in Long Meadows, Bramhope and on the surrounding roads.	Completed and waiting for invoice.
ONW/13/17/R	Broadgate Parking Bays	Housing Leeds, Horsforth	£ 12,000.00	£ 12,000.00	To remove flags and shrubs from the flagged area at the front of 17 – 35 and 41 – 59 Broadgate Drive returning the area to the original parking bays creating 16 extra bays for the tenants and residents in the area.	Completed

ONW/13/18/R	Arthington Church Clock	St. Mary & St. Abanoub Coptic Orthodox Church	£ 2,000.00	£ 2,000.00	This funding is to upgrade Arthington Church Clock to an electrified winding system.	Completed
	Off Road Bikes (2014/15)	West Yorkshire Police	£ 1,136.00	£ -	To cover the leasing and running costs of two off-road motorcycles. The costs for this project are shared across the Inner West, Inner North West, Outer West and Outer North West Area Committee (the Inner North West Area Committee are not entering into this agreement) each of the four Area Committee will contribute £1,135 to cover the ongoing leasing and running costs of the bikes in the 14/15 financial year	Q1 monitoring received for April - June. Q2 monitoring received for July - September. E-mail sent to Lisa Raynor at West Yorkshire Police requesting further monitoring and use of funding.
ONW/13/19/R	No Cold Calling Zones (A&W)	Adel Association	£ 2,000.00	£ 1,377.00	To pay for materials to run the campaign & provide all residents in the scheme with booklets and stickers	Project completed. There is an underspend of £623 to be paid back into the A&W budget.
ONW/13/20/R	Cookridge Village Hall Roof Resurface	Cookridge Village Association	£ 9,000.00	£ 9,000.00	The resurfacing of the village hall roof in order to maintain the integrity of the building in view of recent need for repair following leakage.	Completed
ONW/13/21/R	Scotland Lane Road Safety Scheme	Highways & Transportation	£ 30,000.00	£ -	This funding is for the introduction of road safety measures on various roads within the Horsforth, Otley and Yeadon wards	Project to be completed early March. Recharge of funds to be paid then.
ONW/13/22/R	Coppice Woods 20 mph Zone	Hihways & Transport	£ 2,100.00	£ -	To create a 20mph zone on the Coppice Wood Estate, Yeadon to encourage lower traffic speeds on residential roads, especially near the local primary school in the area, reducing both potential for accidents and the fear of them.	Contacted Traffic Management and asked for an update on the project and funding spent.
ONW/13/23/R	Broadgate Nursery	Broadgate Primary School	£ 2,050.00	£ 2,050.00	To enhance the existing Early Years / Foundation Stage play ground by creating a reading garden including plants, planters and musical instruments to engage the children in educational activities.	Completed
ONW/13/24/R	Healthy Lifestyles for Older People	OPAL	£ 1,920.00	£ -	To provide a pilot table tennis group that will give older people the opportunity to play table tennis regularly and reduce social isolation whilst supporting them to choose healthy lifestyles and improve their mental health and wellbeing	Project ongoing. Contacted OPAL for more information regarding the use of the funding.
ONW/13/25/R	Aireborough Activities Scheme (2014/15)	ASAS	£ 19,900.00	£ 11,710.00	To run a holiday play scheme for children aged 4 – 19 years old with moderate to severe learning and/or physical disabilities who live in Outer North West and Inner North West areas	Q1 & 2 monitoring and invoices received. Project ongoing.
ONW/13/26/R	Otley CCTV	Leeds Watch LCC	£ 11,863.00	£ 11,863.00	To support the monitoring and maintenance of the CCTV in Otley, Yeadon and Horsforth.	Project completed awaiting monitoring.
ONW/13/27/R	Yeadon CCTV	Leeds Watch LCC	£ 6,442.00	£ 6,442.00	To support the monitoring and maintenance of the CCTV in Otley, Yeadon and Horsforth.	Project completed awaiting monitoring.
ONW/13/28/R	Rawdon Cricket Nets	Rawdon Cricket Club	£ 1,000.00	£ 1,000.00	To support maintenance and enhancement of the provision of junior cricket at Rawdon Cricket Club by upgrading and improving the existing static net facility, and for the refurbishment of two 13 meter non-turf cricket batting surfaces, including bases and the supply and installation of new netting to be fixed to the existing frame.	Completed
ONW/13/30/R	Horsforth Farmers Market	Horsforth Farmers' Market (run under the auspices of Horsforth Churches together)	£ 3,200.00	£ 3,200.00	To provide 15 market stalls, a shed for storage and a small trolley to transport goods for use by the Horsforth Farmers' Market and other community events held in Horsforth.	Completed
ONW/13/29/R						

ONW/13/23/S	A&W Grit Refills	AST	£ 500.00	£ 500.00	Adel and Wharfedale ward has purchased 19 additional grit bins over the last few years. The agreement included two refills. Some of these bins have now used their refill quota. Funding is to be used to pay for delivery of grit to locations in the ward to refill these additional bins for a minimum of two refills.	Completed
ONW/13/19/S	Guiseley & Rawdon grit bins	AST on behalf of AC	£ 1,000.00	£ 1,000.00	To purchase 6 grit bins. The bins will be filled and sited at locations agreed by Guiseley and Rawdon Members.	Completed
ONW13/26/S	G& R Grit refills	Parks & Countryside	£ 840.00	£ -	The Guiseley & Rawdon ward has bought 12 additional blue grit bins over the past few years which now need refills. Funding will provide for purchase of grit and delivery to a number of locations in the G&R Ward.	Completed
ONW13/27/S	AW-OY Litter & dog fouling signs	WNW Locality team	£ 945.00	£ 945.00	To provide and fully install composite material signs to deter dog fouling and littering as well as indicating where public can report offences.	Completed
ONW13/28/S	ASB & Burglary Packs	West Yorkshire Police	£ 500.00	£ 500.00	Funding used to support 5/6 multi-agency projects across the ONW wards by producing asb and burglary packs to include crime reduction leaflets, asb leaflets, promotional merchandise, etc.	Completed.
ONW13/30/S	H Litter & dog fouling signs	WNW Locality team	£ -	£ -	Withdrawn	Withdrawn
ONW13/31/S	Sustrans Project	Yeadon Westfield Junior School	£ 1,000.00	£ 1,000.00	To provide a sustainable travel project to help encourage pupils, parents and staff to cycle, walk or scoot to school.	Completed
ONW13/32/S	G&R Litter & dog fouling signs	WNW Locality team	£ 630.00	£ 630.00	To provide and fully install composite material signs to deter dog fouling and littering as well as indicating where public can report offences.	Completed
ONW13/33/S	Developmental Movement Play	Yeadon & Rawdon Childrens Centre	£ 400.00	£ 400.00	To develop an ongoing programme of developmental movement play sessions (JABADAO) at the Centre and in schools and other venues in the area. The project will also address issues around obesity and the need for regular exercise	Complete
ONW13/34/S	Provision of covers for the square	Arthington CC	£ 1,000.00	£ 1,000.00	To provide three moveable covers for the square to protect the area which will mean more matches will be able to be played. The covers consist of a metal frame covered by canvas or plastic material	Completed

2.0 Revenue Projects - 2014/15

Project Name	Lead Organisation	Amount	Paid	Project Description	Project Update
Small Grants	WNW Area Support Team	£ 15,160.00	£ 9,039.51	The ONW Community Committee established a small grant budget in 2004. Originally it was agreed that this resource would be for grant applications up to £500 for a single organisation. This amount was increased to £1,000 at the June 2010 meeting.	So far 21 small grants applications have been approved and a total of £13,564.78 has been spent in 2014/15.
Skips	WNW Area Support Team	£ 4,000.00	£ 1,410.00	The skips budget is to assist local groups who want to conduct community clean ups in their area. A notional skips allocation of £4,000 has been incorporated into the wellbeing grant approval.	12 skips totaling £1,881 have been approved.
Nether Yeadon Conservation Area Appraisal	Sustainable Development Unit LCC	£ 5,000.00	£ -	To designate and appraise a new Conservation Area covering the area of special architectural and historical interest of Nether Yeadon.	Project under consultation.
Rebranding of area to Pool Riverside	Pool in Wharfedale Recreation Ground Management Committee	£ 6,000.00	£ 5,136.08	To rebrand land along Pool riverbank as 'Pool Riverside Park' so that more villagers use the land for walking, jogging or exercising dogs.	Q1 monitoring received. Works completed so far include: widening of gates to allow access, repairs to seating adjacent to tennis courts, dredging of two becks across the park, ridding area of Himalayan Balsam, Yorkshire Wildlife trust preliminary survey.

ONW/14/03/R	Additional Litter Bins in Adel & Wharfedale	WNW Locality Team	£ 3,690.00	£ -	To purchase and fit 10 additional litter bins in Adel and Wharfedale in locations recommended by ward members and local residents.	Awaiting further information about the siting of the bins.
	Otley Summer of Play	Otley Clusters	£ 2,398.00	£ 653.37	The funding is to continue development of community cohesion events that bring together and support families from across a large geographical cluster during the summer holidays through running number of family fun days within the Otley cluster and mobile play sessions in key locations.	Project completed. £1,745 to roll forward as agreed at the ONW Children's Services and Family Health sub group
ONW/14/04/R						
	Summer of Play	Aireborough Extended Services	£ 6,508.00	£ 5,520.00	The project is to continue development of community cohesion events that brings together and supports families from across a large geographical cluster during the summer holidays through family fun days, mobile play sessions and subsidised summer playschemes.	Project completed. Underspend of £988
ONW/14/05/R						
	Horsforth PCSO's	Horsforth Town Council	£ 8,100.00	£ 4,633.00	To form part of the funding for the Horsforth PCSO's project in 2014/15. The two additional PCSO's will carry out approximately 40 hours patrolling per week and hold weekly surgeries in Horsforth. They also participate in other community safety activities in the area.	Awaiting final invoice due in March.
ONW/14/06/R						
	AWMA All Weather Sports Pitch	Adel War Memorial	£ 10,000.00	£ 10,000.00	To replace the existing floodlit artificial sports pitch. The pitch is currently used on a weekly basis by over 200 junior and 400 senior members playing hockey, football, lacrosse, touch rugby and a junior running club.	Completed
ONW/14/07/R						
	Kelcliffe Lane	Friends of Parkinson's Park	£ 4,000.00	£ -	To improve the surface and drainage to the public bridleway to enable all sections of the community to access this popular route on foot and enable local residents to safely have vehicular access to their properties.	E-mail from the applicant 9.2.15 works are currently underway and due to finish shortly. Monitoring will be submitted with final invoice once the works are complete.
ONW/14/08/R						
	Guiseley & Rawdon festive Lights	Leeds Lights	£ 4,110.00	£ 4,110.00	To provide festive lights in Guiseley & Rawdon in the following locations over the Christmas period: Larkfield Mount: Rawdon Green; Micklefield Park; Guiseley Gyratory and Memorial Garden.	Completed
ONW/14/09/R						
	Yeadon Festive Lights	Leeds Lights	£ 4,045.00	£ 4,045.00	To provide festive lights at Yeadon between October 2014 and January 2015	Completed
ONW/14/10/R						
	A Pitch for Everyone	Yarnbury Rugby Club	£ 8,820.00	£ -	To replace the existing floodlit artificial sports pitch. The pitch is currently used on a weekly basis by over 200 junior and 400 senior members playing hockey, football, lacrosse, touch rugby and a junior running club.	Project start date delayed but a management company recommended by Sport England has been appointed and they are in the process of appointing a contractor. The pitches need to be dry out before work begins.
ONW/14/11/R						
	Sports & Active Lifestyles	Sports & Active Lifestyles LCC	£ 6,408.00	£ 2,662.00	To buy equipment for Physical Activity Resource Kits and pay for sport/fitness coaches to provide a limited number of sessions to introduce the equipment, how to use it safely and ideas for future use.	Q1 monitoring received. Project on target
ONW/14/12/R						
	Christmas in Pool in Wharfedale	Pool-in-Wharfedale Parish Council	£ 1,200.00	£ -	The installation of new control equipment and timer clock on one lamp column, hire of five festive motifs and hire of two sets of low voltage LED tree lights for natural trees.	Completed
ONW/14/13/R						
	Horsforth Festive Lights	Horsforth Town Council	£ 2,340.00	£ -	Horsforth Town Council is providing 54 Christmas Lights in four areas of Horsforth, Christmas Tree Lights on the Green and an electrician to assist with the technical requirements.	Completed. Awaiting invoice.
ONW/14/14/R						
	Moving Forward Together	Bramhope Methodist Church	£ 10,000.00	£ -	The complete refurbishment of the church kitchen & hall.	Monitoring due end of Feb.
ONW/14/15/R						
	Guiseley Theatre Refurbishment	Guiseley Theatre	£ 4,245.00	£ 4,245.00	Funding is requested for the completion of refurbishment works to the Offenbach room	Completed
ONW/14/16/R						
	SIDS Guiseley & Rawdon	Highways and Transport	£ 3,182.00	£ 3,182.00	The project will provide a SID (Speed Indicator Devices) for use in the Guiseley & Rawdon area. The SID will be located on Bradford Road between the White Cross Roundabout and Hawksworth Lane	Completed - paid by recharged.
ONW/14/17/R						
	Pool Village Memorial Hall Development	Pool Village Memorial Hall	£ 5,000.00	£ -	To convert the existing area occupied by the stage into a space that will include a ground floor meeting room, two storage rooms and a first floor social room.	Project doesn't start until summer 2015.
ONW/14/18/R						

ONW/14/19/R	Burras Lane Zebra Crossing	Highways and Transport	£ 4,665.00	£	- Funding is requested to contribute to the construction of a zebra crossing facility on Burras Lane, Otley, to the East of Saville Court and at the existing informal crossing point to the pedestrian entrance to Waitrose.	Project to run Jan - April 2015
ONW/14/20/R	Hall Lane Cricket Improvements	Hall Lane Cricket Club	£ 10,000.00	£	- Funding is requested to contribute to replace the existing scoreboard, which is no longer fit for purpose, with a modern electronic scoreboard and to refurbish the old kitchen to create a more commercial kitchen facility.	FA and PDS sent 24/02/2015. Monitoring due June 2015

3.0 Youth Activities Fund - Projects 2014/15

Page 37

	Project Name	Lead Organisation	Amount	Paid	Project Description	Project Update
ONWYAF/14/01	Aireborough Play Days	Aireborough Ext Services	£ 3,256.00	£ 3,256.00	For the continued development of community cohesion events that brings together and support families from across a large geographical cluster during the summer holidays through Family Fun Days, Mobile Play Sessions and Subsidised Summer Playscheme.	Completed
ONWYAF/14/02	Oddball Theatre	Aireborough Ext Services	£ 4,095.00	£	- For the continued running of a drama club, putting on weekly sessions, holiday club and summer school groups	The project will run after Christmas now due to venue issues.
ONWYAF/14/03	Aireborough Sports Days	Leisure Services	£ 1,446.00	£	- To deliver 3X3 day long Multi Sports Camp during the school summer holidays at Aireborough Leisure Centre in Guiseley.	Completed. Awaiting invoice
ONWYAF/14/04	Aireborough Sk8	Sk8 Safe UK	£ 1,390.00	£ 1,390.00	To run a 4 week course of Skateboard coaching activities and to implement a Skate Park Ambassadors Scheme at Micklefield Skate Park	Completed.
ONWYAF/14/05	Groove Generation	Tranmere PS	£ 1,800.00	£	- An afterschool music club which will run from Sept 2014 for 3 years giving all children regardless of background access to drums percussion and music workshops, where they can write and their own music.	Completed
ONWYAF/14/06	Horsforth Boiler Room	Horsforth Cluster	£ 2,950.00	£	- Two blocks of 10 x 3 hour after school youth club sessions focused on creating and making music	Awaiting invoice
ONWYAF/14/07	Horsforth Inters	Horsforth Cluster	£ 6,218.00	£	- To provide 33 sessions over 10 -12 weeks per term plus two day trips.	Awaiting invoice
ONWYAF/14/08	Lets Get Baking	Horsforth Cluster	£ 865.00	£	- To provide weekly cooking club that promotes healthy eating and food awareness whilst building confidence and encouraging independence.	Awaiting invoice
ONWYAF/14/09	Lets Get Creative	Horsforth Cluster	£ 865.00	£	- This funding is to pay for art based sessions aimed at young people to run.	Awaiting invoice
ONWYAF/14/10	Revisit	Horsforth Cluster	£ 1,037.00	£	- This funding is to pay to help divert young people from being involved in offending or further offending.	Project under discussion.
ONWYAF/14/11	Acting Up	The Big Hoo Ha	£ 3,789.00	£	- To provide an after school Youth Club that is focused on creating and making theatre.	Project to finish at the end of March.
ONWYAF/14/12	Autumn Lanterns	Otley Courthouse	£ 1,746.00	£	- To run lantern making workshops over Autumn half term. This will enable participants to take part in a lantern procession to take place as part of Otley's Victorian Fayre.	Completed. Awaiting invoice.
ONWYAF/14/13	Otley Play Days	Aireborough Ext Services	£ 2,000.00	£ 2,000.00	For the continued development of community cohesion events that bring together and support families from across a large geographical cluster during the summer holidays through running number of family fun days within the Otley cluster and mobile play sessions in key locations	Completed
ONWYAF/14/14	Otley Sk8 Ambassadors	Sk8 Safe UK	£ 1,472.00	£ 1,472.00	To implement a Skate Park Ambassadors Scheme at Otley Skate Park	Completed

ONWYAF/14/15	Poetry Workshops	Headingley Litfest	£ 900.00	£ -	To deliver approximately 12 after school poetry writing workshops based at Ralph Thoresby School.	Project not started yet. £700 of the funding will be used in the spring term and the final £200 will be used in the early part of the summer term to fund the build-up to and the final poetry slam performance.
ONWYAF/14/16	Friday Night Project	Leeds YMCA	£ 3,849.00	£ 1,360.00	To pay for the running of The Friday Night Project for two hour sessions at Holt Park Active and an 10 weeks of junior youth provision on Thursday evenings for 90 minute sessions.	Project ongoing.
ONWYAF/14/17	Mini Breezes	Breeze	£ 14,000.00	£ 14,000.00	To run four mini Breeze sessions during the summer holidays at: Numroyd Park, Guiseley West Park RUFC, Bramhope Cragg Hill Recreation Ground, Horsforth Yeadon Tarn.	Completed
ONWYAF/14/18	Sk8 Safe Ralph Thoresby	Sk8 Safe UK	£ 530.00	£ -	The funding is to run a course of Skateboard coaching activities at Ralph Thoresby School.	Project to start in March 2015
ONWYAF/14/19	Sk8 Safe Horsforth Hall Park	Sk8 Safe UK	£ 1,595.00	£ -	The funding is to run a course of Skateboard coaching activities at Horsforth Hall Park ending in a skate jam.	Project to start in March 2015
ONWYAF/14/20	Aireborough Performing Arts	Aireborough Cluster	£ 2,000.00	£ -	The funding is to pay for three nights of entertainment at Yeadon Town Hall that will celebrate music, dance and the arts.	Project to run in June 2015
ONWYAF/14/21	Let's Cook programme	Mighty Chef	£ 1,206.00	£ -	The funding is to pay for an interactive six week cookery programme for children and young people aged 8-17 years.	Project to run Easter 2015



Report of: Neil Evans: Director of Housing and Environments

Report to: Outer North West Community Committee (Adel & Wharfedale , Guiseley & Rawdon, Horsforth, Otley & Yeadon wards)

Report author: Gill Hunter - Area community safety co-ordinator (07891 271074), Inspector Richard Coldwell, West Yorkshire Police.

Date: 9th March 2015

Title: Outer North West Community Safety Partnership Annual Report

Purpose of report

1. To provide members of the Community Committee with an overview of the performance of the Outer North West Community Safety partnership. The report focuses upon the period 1st January 2014 to 31st December 2014.
2. To update members on the development of partnership ward tasking arrangements and the progress of the West Yorkshire Police Programme of Change.
3. To report on the performance of the Outer North West Community Safety partnership including crime statistics, public confidence and user satisfaction.

Main issues

Performance Framework

4. The Outer North West Partnership Ward Areas sits within the North West Community Safety Partnership and will continue to develop activity and management performance against the strategic outcomes of the city as defined by the Safer and Stronger Communities Board Partnership plan 2011-2015, which will focus on delivering the following strategic priorities:
 - Reducing levels of crime and its impact across Leeds
 - Effectively tackle and reduce anti-social behaviour in our communities

Safer Leeds have agreed the following 6 priorities during 2014/15

- Domestic Violence and Abuse
- Anti-social & Nuisance Behaviour
- Child Sexual Exploitation and Trafficking
- Burglary Dwelling and Acquisitive Crime
- Offender Management
- New & Expanding drug markets

West Yorkshire Police Programme of Change and New Agreed Tasking Arrangements

5. A number of partners came together in March 2014 to discuss the Police Programme of Change (from three police divisions to one district) and closer partnership working including co-location / tasking arrangements. The North West area workshop was organised by Safer Leeds and West Yorkshire Police and brought together a number of partners including elected members, Housing Leeds, Youth Offending Service, Leeds ASB Team, West Yorkshire Fire, Environment Locality Team and the Area Support Team amongst others.
6. From the meeting and subsequent discussions, there are now four partnership working areas in the West North West area of Leeds and nine neighbourhood tasking meetings in total.
7. The tasking meetings in the Outer North West area have been arranged to be more responsive to local need, and are held at Otley police Station. The tasking meetings occur every four weeks, and are chaired by West Yorkshire Police Sergeants or Police Constable ward managers and a co-chair from a partner agency. The main focus of the meetings, are to work with local communities to problem-solve issues of concern by bringing partner agencies together to reduce crime and disorder and avoid duplication. Currently the tasking meetings teams for Outer North West cover Adel and Wharfedale, Horsforth, Otley & Yeadon, and Guiseley and Rawdon wards.
A review is ongoing to assess how the new Partnership Working Area reports and tasking arrangements are operating across the city. Feedback to date has been very positive about the new tasking arrangements.

Performance Highlights

8. During the annual year of 2014, total recorded crime across the Outer North West wards decreased by 265 offences (8.5%), compared to the annual year of 2013.
9. **Ward comparison, per thousand.**

The tables below are taken from the ward tables which continue the report. The change between two year periods table (Feb13–Jan14 and Feb14–Jan15) shows whether there has been an increase in each ward and by how much.

The personal crime / population table shows the total personal crimes per thousand population within the ward; likewise the property crime / household table shows the total property crimes per thousand households within the ward. The pages following this show the same calculations in further detail for each ward.

<i>Change between two year periods</i>	<i>ADEL / WHARFEDALE</i>	<i>GUISELEY / RAWDON</i>	<i>HORSFORTH</i>	<i>OTLEY / YEADON</i>
<i>Burglary Dwelling</i>	-4	-32	-17	-23
<i>Damage - Dwelling</i>	17	-13	-3	-4
<i>Damage - Motor Vehicle</i>	-12	-1	-14	-43
<i>Damage - Non Specific</i>	5	-4	-2	6
<i>Interference With M/V</i>	2	13	11	2
<i>Theft From Dwelling</i>	-5	-5	3	0
<i>Theft From Vehicle</i>	18	-8	-86	1
<i>Theft Non Specific</i>	10	24	-43	-7
<i>Theft Of Pedal Cycle</i>	-1	-7	-7	-9
<i>Theft Of Vehicle</i>	2	-3	-5	10
<i>Aggravated TWOC</i>	-1	-3	5	-2
<i>TWOC</i>	-2	-3	3	4
Grand Total	84	-59	-185	-107

<i>Personal Crimes/ Population</i>	<i>ADEL / WHARFEDALE</i>	<i>GUISELEY / RAWDON</i>	<i>HORSFORTH</i>	<i>OTLEY / YEADON</i>
<i>Assault</i>	1.8	1.8	2.8	2.4
<i>Drugs</i>	1.0	1.6	1.7	2.5
<i>Hate - Crime</i>	0.4	0.2	0.7	0.2
<i>Hate Incident - Race</i>	0.1	0.0	0.0	0.0
<i>Public Nuisance</i>	0.0	0.0	0.0	0.0
<i>Public Order</i>	0.4	0.0	0.6	0.4
<i>Rape</i>	0.1	0.3	0.2	0.0
<i>Robbery</i>	0.5	0.2	0.6	0.4
<i>Sexual</i>	0.4	0.3	0.3	0.4
<i>Theft From Person</i>	0.2	0.4	0.3	1.3

<i>Property Crimes/ Households</i>	<i>ADEL / WHARFEDALE</i>	<i>GUISELEY / RAWDON</i>	<i>HORSFORTH</i>	<i>OTLEY / YEADON</i>
<i>Burglary Dwelling</i>	6.1	6.1	10.4	4.5
<i>Damage - Dwelling</i>	5.7	0.7	3.2	2.0
<i>Damage - Motor Vehicle</i>	4.0	5.5	9.6	4.9
<i>Damage - Non Specific</i>	2.6	1.2	1.4	2.1
<i>Interference With M/V</i>	0.7	1.5	1.8	0.8
<i>Theft From Dwelling</i>	1.1	0.5	1.3	1.3
<i>Theft From Vehicle</i>	7.9	10.9	11.9	9.7
<i>Theft Non Specific</i>	12.0	13.5	11.4	13.5
<i>Theft Of Pedal Cycle</i>	0.8	1.2	1.2	0.7
<i>Theft Of Vehicle</i>	0.7	0.6	1.8	1.5
<i>Aggravated TWOC</i>	0.0	0.0	0.7	0.0
<i>TWOC</i>	0.1	0.3	0.8	0.7

Crime and ASB in Outer North West

Offence Type	Feb13-Jan14	Feb14-Jan15	Change	2014 p1000 population	2014 p.1000 households
Assault	183	182	-1	2.1	
Burglary Dwelling	323	247	-76		6.4
Burglary Other	456	429	-27		
Damage - Building Non Dwelling	67	62	-5		
Damage - Dwelling	108	105	-3		2.7
Damage - Motor Vehicle	291	221	-70		5.7
Damage - Non Specific	64	69	5		1.8
Drugs	133	142	9	1.7	
Handle Stolen Goods	6	2	-4		
Hate - Crime	24	30	6	0.4	
Hate Incident - Race	1	1	0	0.0	
Interference With M/V	16	44	28		1.1
Make Off Without Payment	95	116	21		
Public Nuisance	1	1	0	0.0	
Public Order	35	28	-7	0.3	
Rape	11	11	0	0.1	
Robbery	30	36	6	0.4	
Sexual	23	27	4	0.3	
Theft From Dwelling	46	39	-7		1.0
Theft From Person	72	47	-25	0.5	
Theft From Vehicle	452	377	-75		9.8
Theft Non Specific	489	473	-16		12.3
Theft Of Pedal Cycle	60	36	-24		0.9
Theft Of Vehicle	38	42	4		1.1
Theft Shop	248	237	-11		
TWOC	16	18	2		0.5
Grand Total	3105	2840	-265		

Domestic Crime/ Incidents	Feb13-Jan14	Feb14-Jan15	Change	2014 p1000 population
Criminal Damage	11	23	12	0.3
Non-crime	0	1	1	0.0
Other Crime	10	5	-5	0.1
Other Theft	4	2	-2	0.0
Sexual Offences	3	0	-3	0.0
Theft Of Motor Vehicle	2	0	-2	0.0
Violent Crime	160	159	-1	1.9
Total	190	190	0	2.2
Verbal Disputes	368	445	77	5.2

Incidents	Feb13-Jan14	Feb14-Jan15	Change
Adult Nuisance - Non Alcohol	166	159	-7
Alcohol	171	103	-68
Fireworks/Snowballing	29	26	-3
Littering/Drugs Paraphernalia	10	13	3
Neighbour Related	312	259	-53
Nuisance Car/Van	51	50	-1
Nuisance Motorcycle/Quad Bike	77	68	-9
Traveller Related	8	4	-4
Youth Related	621	622	1
Grand Total	1445	1304	-141

10. Crime and ASB Adel and Wharfedale Ward

<i>Offence Type</i>	<i>Feb13- Jan14</i>	<i>Feb14- Jan15</i>	<i>Change</i>	<i>2014 p1000 population</i>	<i>2014 p.1000 households</i>
Assault	26	35	9	1.8	
Burglary Dwelling	57	53	-4		6.1
Burglary Other	56	92	36		
Damage - Building Non Dwelling	11	16	5		
Damage - Dwelling	33	50	17		5.7
Damage - Motor Vehicle	47	35	-12		4.0
Damage - Non Specific	18	23	5		2.6
Drugs	15	19	4	1.0	
Handle Stolen Goods	0	1	1		
Hate - Crime	8	8	0	0.4	
Hate Incident - Race	0	1	1	0.1	
Interference With M/V	4	6	2		0.7
Make Off Without Payment	30	37	7		
Public Order	6	7	1	0.4	
Rape	0	1	1	0.1	
Robbery	7	10	3	0.5	
Sexual	4	8	4	0.4	
Theft From Dwelling	15	10	-5		1.1
Theft From Person	10	4	-6	0.2	
Theft From Vehicle	51	69	18		7.9
Theft Non Specific	95	105	10		12.0
Theft Of Pedal Cycle	8	7	-1		0.8
Theft Of Vehicle	4	6	2		0.7
Theft Shop	50	39	-11		
Aggravated TWOC	1	0	-1		0.0
TWOC	3	1	-2		0.1
Grand Total	559	643	84		

<i>Domestic Crime/ Incidents</i>	<i>Feb13- Jan14</i>	<i>Feb14- Jan15</i>	<i>Change</i>	<i>2014 p1000 population</i>
Criminal Damage	1	5	4	0.3
Non-crime	0	1	1	0.1
Other Crime	1	1	0	0.1
Other Theft	0	0	0	0.0
Sexual Offences	1	0	-1	0.0
Violent Crime	23	28	5	1.4
Grand Total	26	35	9	1.8
Verbal Dispute	78	88	10	4.5

<i>Incidents</i>	<i>Feb13- Jan14</i>	<i>Feb14- Jan15</i>	<i>Change</i>
Adult Nuisance – Non Alcohol	27	28	1
Alcohol	20	16	-4
Fireworks/Snowballing	10	7	-3
Littering/Drugs Paraphernalia		6	6
Neighbour Related	55	59	4
Nuisance Car/Van	9	4	-5
Nuisance Motorcycle/Quad Bike	20	14	-6
Traveller Related	1		-1
Youth Related	111	129	18
Grand Total	253	263	10

Adel & Wharfedale ward has shown the only increase in recorded crime (15%) out of the four Outer North West wards, however crime levels are significantly lower here than in the other three ONW wards and in terms of burglary dwelling offences the ward is ranked one of the lowest in Leeds and Burglary dwelling offences have fallen slightly. Burglaries of sheds/garages, commercial properties have increased, along with damage offences and theft from motor vehicles. Domestic violence and ASB incidents have also seen small increases.

11. Crime and ASB Guiseley and Rawdon

<i>Offence Type</i>	<i>Feb13-Jan14</i>	<i>Feb14-Jan15</i>	<i>Change</i>	<i>2014 p1000 population</i>	<i>2014 p.1000 households</i>
<i>Assault</i>	46	41	-5	1.8	
<i>Burglary Dwelling</i>	92	60	-32		6.1
<i>Burglary Other</i>	121	117	-4		
<i>Damage - Building Non Dwelling</i>	13	10	-3		
<i>Damage - Dwelling</i>	20	7	-13		0.7
<i>Damage - Motor Vehicle</i>	55	54	-1		5.5
<i>Damage - Non Specific</i>	16	12	-4		1.2
<i>Drugs</i>	48	36	-12	1.6	
<i>Handle Stolen Goods</i>	1	0	-1		
<i>Hate - Crime</i>	6	4	-2	0.2	
<i>Interference With M/V</i>	2	15	13		1.5
<i>Make Off Without Payment</i>	18	37	19		
<i>Public Nuisance</i>	1	0	-1	0.0	
<i>Public Order</i>	5	1	-4	0.0	
<i>Rape</i>	3	7	4	0.3	
<i>Robbery</i>	4	5	1	0.2	
<i>Sexual</i>	6	6	0	0.3	
<i>Theft From Dwelling</i>	10	5	-5		0.5
<i>Theft From Person</i>	16	9	-7	0.4	
<i>Theft From Vehicle</i>	116	108	-8		10.9
<i>Theft Non Specific</i>	109	133	24		13.5
<i>Theft Of Pedal Cycle</i>	19	12	-7		1.2
<i>Theft Of Vehicle</i>	9	6	-3		0.6
<i>Theft Shop</i>	80	78	-2		
<i>Aggravated TWOC</i>	3	0	-3		0.0
<i>TWOC</i>	6	3	-3		0.3
Grand Total	825	766	-59		

<i>Domestic Crime/ Incidents</i>	<i>Feb13-Jan14</i>	<i>Feb14-Jan15</i>	<i>Change</i>	<i>2014 p1000 population</i>
<i>Criminal Damage</i>	6	5	-1	0.2
<i>Other Crime</i>	3	3	0	0.1
<i>Other Theft</i>	0	1	1	0.0
<i>Sexual Offences</i>	1	0	-1	0.0
<i>Violent Crime</i>	46	45	-1	2.0
Grand Total	56	54	-2	2.4
<i>Verbal dispute</i>	83	105	22	4.7

Incidents	Feb13- Jan14	Feb14- Jan15	Change
<i>Adult Nuisance - Non Alcohol</i>	33	41	8
<i>Alcohol</i>	39	17	-22
<i>Fireworks/Snowballing</i>	5	9	4
<i>Neighbour Related</i>	88	45	-43
<i>Nuisance Car/Van</i>	15	21	6
<i>Nuisance Motorcycle/Quad Bike</i>	22	20	-2
<i>Traveller Related</i>	4	1	-3
<i>Youth Related</i>	175	165	-10
Grand Total	381	319	-62

Overall there has been a 7 % reduction in crime in Guiseley and Rawdon. Despite reductions, burglary other offences – sheds and garages where expensive pedal cycles are stolen however remains a problem. These offences occur primarily because of the large number of good class homes and the opportunities these provide, plus the easy accessibility of this area to travelling criminals. The rise in making off without payment offences has been caused by new premises opening in 2014. Work is ongoing with the site operator to reduce these offences. Theft non specific continues to be a problem, again owing to the easy accessibility of the area to travelling criminals. Although domestic violence calls have increased this is due to an increase in verbal arguments rather than an increase in offences committed, this may be due to increased awareness/reporting.

12. Crime and ASB in Horsforth

Offence Type	Feb13- Jan14	Feb14- Jan15	Change	2014 p1000 population	2014 p.1000 households
<i>Assault</i>	45	52	7	2.8	
<i>Burglary Dwelling</i>	105	88	-17		10.4
<i>Burglary Other</i>	182	123	-59		
<i>Damage - Building Non Dwelling</i>	20	17	-3		
<i>Damage - Dwelling</i>	30	27	-3		3.2
<i>Damage - Motor Vehicle</i>	95	81	-14		9.6
<i>Damage - Non Specific</i>	14	12	-2		1.4
<i>Drugs</i>	22	31	9	1.7	
<i>Handle Stolen Goods</i>	3	1	-2		
<i>Hate - Crime</i>	5	13	8	0.7	
<i>Interference With M/V</i>	4	15	11		1.8
<i>Make Off Without Payment</i>	36	32	-4		
<i>Public Order</i>	5	11	6	0.6	
<i>Rape</i>	2	3	1	0.2	
<i>Robbery</i>	13	11	-2	0.6	
<i>Sexual</i>	5	5	0	0.3	
<i>Theft From Dwelling</i>	8	11	3		1.3
<i>Theft From Person</i>	14	6	-8	0.3	
<i>Theft From Vehicle</i>	186	100	-86		11.9
<i>Theft Non Specific</i>	139	96	-43		11.4
<i>Theft Of Pedal Cycle</i>	17	10	-7		1.2
<i>Theft Of Vehicle</i>	20	15	-5		1.8
<i>Theft Shop</i>	37	54	17		
<i>Aggravated TWOC</i>	1	6	5		0.7
<i>TWOC</i>	4	7	3		0.8
Grand Total	1012	827	-185		

Domestic Crime/ Incidents	Feb13- Jan14	Feb14- Jan15	Change	2014 p1000 population
<i>Criminal Damage</i>	4	7	3	0.4
<i>Other Crime</i>	2	0	-2	0.0
<i>Violent Crime</i>	36	41	5	2.2
Grand Total	42	48	6	2.6
<i>Verbal Dispute</i>	89	106	17	5.7

Incidents	Feb13- Jan14	Feb14- Jan15	Change
<i>Adult Nuisance - Non Alcohol</i>	51	27	-24
<i>Alcohol</i>	38	29	-9
<i>Fireworks/Snowballing</i>	5	3	-2
<i>Littering/Drugs Paraphernalia</i>	3	5	2
<i>Neighbour Related</i>	78	83	5
<i>Nuisance Car/Van</i>	13	11	-2
<i>Nuisance Motorcycle/Quad Bike</i>	22	8	-14
<i>Traveller Related</i>	1	3	2
<i>Youth Related</i>	159	151	-8
Grand Total	370	320	-50

Overall crime in Horsforth has reduced by an impressive 18% with considerable reductions in the key areas of burglary (both types) and vehicle crime. Burglary remains a key threat in Horsforth and will continue to be an area of focus. Domestic violence offences have increased slightly however the main increase here is in the number of verbal arguments. There have been good reductions in ASB incidents across all types.

13. Crime and ASB in Otley and Yeadon

Offence Type	Feb13- Jan14	Feb14- Jan15	Change	2014 p1000 population	2014 p.1000 households
<i>Assault</i>	66	54	-12	2.4	
<i>Burglary Dwelling</i>	69	46	-23		4.5
<i>Burglary Other</i>	97	97	0		
<i>Damage - Building Non Dwelling</i>	23	19	-4		
<i>Damage - Dwelling</i>	25	21	-4		2.0
<i>Damage - Motor Vehicle</i>	94	51	-43		4.9
<i>Damage - Non Specific</i>	16	22	6		2.1
<i>Drugs</i>	48	56	8	2.5	
<i>Handle Stolen Goods</i>	2	0	-2		
<i>Hate - Crime</i>	5	5	0	0.2	
<i>Hate Incident - Race</i>	1	0	-1	0.0	
<i>Interference With M/V</i>	6	8	2		0.8
<i>Make Off Without Payment</i>	11	10	-1		
<i>Public Nuisance</i>	0	1	1	0.0	
<i>Public Order</i>	19	9	-10	0.4	
<i>Rape</i>	6	0	-6	0.0	
<i>Robbery</i>	6	10	4	0.4	
<i>Sexual</i>	8	8	0	0.4	
<i>Theft From Dwelling</i>	13	13	0		1.3
<i>Theft From Person</i>	32	28	-4	1.3	
<i>Theft From Vehicle</i>	99	100	1		9.7
<i>Theft Non Specific</i>	146	139	-7		13.5
<i>Theft Of Pedal Cycle</i>	16	7	-9		0.7
<i>Theft Of Vehicle</i>	5	15	10		1.5

<i>Theft Shop</i>	81	66	-15		
<i>Aggravated TWOC</i>	2	0	-2		0.0
<i>TWOC</i>	3	7	4		0.7
Grand Total	899	792	-107		

<i>Domestic Crime/ Incidents</i>	<i>Feb13-Jan14</i>	<i>Feb14-Jan15</i>	<i>Change</i>	<i>2014 p1000 population</i>
<i>Criminal Damage</i>	0	6	6	0.3
<i>Other Crime</i>	4	1	-3	0.0
<i>Other Theft</i>	4	1	-3	0.0
<i>Sexual Offences</i>	1	0	-1	0.0
<i>Theft Of Motor Vehicle</i>	2	0	-2	0.0
<i>Violent Crime</i>	55	45	-10	2.0
Grand Total	66	53	-13	2.4
<i>Verbal Dispute</i>	118	146	28	6.6

<i>Incidents</i>	<i>Feb13-Jan14</i>	<i>Feb14-Jan15</i>	<i>Change</i>
<i>Adult Nuisance - Non Alcohol</i>	55	63	8
<i>Alcohol</i>	74	41	-33
<i>Fireworks/Snowballing</i>	9	7	-2
<i>Littering/Drugs Paraphernalia</i>	7	2	-5
<i>Neighbour Related</i>	91	72	-19
<i>Nuisance Car/Van</i>	14	14	0
<i>Nuisance Motorcycle/Quad Bike</i>	13	26	13
<i>Traveller Related</i>	2		-2
<i>Youth Related</i>	176	177	1
Grand Total	441	402	-39

There has been a good reduction in overall crime in Otley & Yeadon ward 11%. Burglary other and theft from motor vehicle remain a concern though. Domestic violence offences have reduced slightly but verbal arguments have increased as in other wards. Overall ASB incidents have reduced.

Burglary Dwelling

- Burglary Dwelling remains a key priority in relation to the allocation of human and financial resources. Tackling burglary dwelling remains the key priority across the whole of Leeds and in Outer North West there is no ward of strategic concern. The chart below provides information on the ward ranking of burglary data for 2013 – 2014. We are working closely with Safer Leeds Strategic Burglary Group and partner agencies to maximise opportunities for closer working, sharing good practice and continuing to deliver initiatives at a local neighbourhood level.

15. Burglary Data

Sept 2013 – August 2014	June 2014 - August 2014
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Kirkstall	219	-4		48	+13	
Hyde Park & Woodhouse	216	-60		46	+8	
Gipton & Harehills	215	-74		49	+10	
Headingley	210	-7		38	-14	
Killingbeck & Seacroft	190	-72		34	-1	
Roundhay	174	-9		43	+1	
Pudsey	171	-17		30	+1	
Chapel Allerton	170	+13		52	+13	
Armley	162	-47		48	+17	
Farnley & Wortley	146	-45		34	+8	
Calverley & Farsley	144	-22		28	-6	
Beeston & Holbeck	140	-85		22	-19	
Moortown	139	+3		35	+10	
Burmantofts & Richmond Hill	136	-81		23	-12	
Weetwood	129	-35		22	-13	
Crossgates & Whinmoor	127	-89		27	+3	
Middleton Park	121	-43		29	-2	
Temple Newsam	116	-60		25	+9	
Bramley & Stanningley	109	-62		38	+19	
Morley North	99	-15		18	-7	
City & Hunslet	83	-35		14	-8	
Horsforth	79	-49		13	-13	
Alwoodley	76	-30		16	-7	
Guiselley & Rawdon	75	-3		15	0	
Morley South	72	-13		18	-2	
Harewood	70	-24		21	+11	
Garforth & Swillington	67	-11		8	-11	
Rothwell	63	-18		11	-1	
Otley & Yeadon	59	-11		15	+4	
Wetherby	58	-26		11	0	
Adel & Wharfedale	54	-24		9	-8	
Ardsley & Robin Hood	51	+1		13	-4	
Kippax & Methley	48	-8		22	+14	
City & Hunslet	37	+2		5	-4	

16. Leeds Anti-Social Behaviour Team Performance

17. The tables below outline the number of enquiries received and new cases opened across all four wards comparing 2013/14 with 2014/15.

Enquiries (active and closed)	2013/14	2014/15 (to 01/02/15)
Adel & Wharfedale	114	84
Guiselley & Rawdon	100	91
Horsforth	150	135
Otley & Yeadon	175	159
Grand Total	539	469

Cases closed	2013/14	2014/15 (to 01/02/15)
Adel and Wharfedale	36	18
Guiselley and Rawdon	29	14
Horsforth	19	26
Otley and Yeadon	46	23

Cases opened	2013/14	2014/15 (to 01/02/15)
Adel and Wharfedale	24	17
Guiselley and Rawdon	14	14
Horsforth	19	15
Otley and Yeadon	32	18

18. During 2013/14, residents that used the service were asked how satisfied they were with the service they received. The results below show that all of those who responded were either 'satisfied' or 'very satisfied':

Satisfaction with service 2014/15 (to 01/02/15)	Very Satisfied	Satisfied	Neither Satisfied Nor Dissatisfied	Dissatisfied	Very Dissatisfied	Total
Adel and Wharfedale	2	1	0	0	0	3
Guiselley and Rawdon	2	1	0	0	1	4
Horsforth	6	1	0	1	0	8
Otley and Yeadon	3	0	0	0	0	3
Grand Total	13	3	0	1	1	18

Satisfaction with service 2013/14	Very Satisfied	Satisfied	Neither Satisfied Nor Dissatisfied	Dissatisfied	Very Dissatisfied	Total
Adel and Wharfedale	15	5	0	0	0	20
Guiselley and Rawdon	2	3	1	0	0	6
Horsforth	5	4	0	0	0	9
Otley and Yeadon	11	5	2	0	0	18
Grand Total	33	17	3	0	0	53

19. Examples of Partnership Action to Tackle Anti-Social Behaviour

Adel & Wharfedale – following complaints from neighbours and attendance from the Leeds Anti-Social Behaviour Response Team, a noise abatement notice was served on a tenant at Holtdale Avenue. Following significant multi-agency working and intervention, a Closure Order was also obtained on a tenant at Holtdale Place. The tenant then terminated the tenancy.

Guiseley & Rawdon – Following an ongoing neighbour dispute and threats been made to staff at a nearby retail park, a Housing Caution has been served in a tenant on Nunroyd Avenue. Further partnership work is ongoing to tackle anti-social behaviour on the retail park in Guiseley.

Horsforth – an undertaking was obtained on a tenant in St James Drive; a possession case was also being pursued but the tenant terminated the tenancy.

Otley & Yeadon – a possession case in ongoing in relation to drunken behaviour and domestic abuse on Queenway. A, suspended Possession Order with right to inspect the property for drug use was obtained on Meagil Rise.

20. Safeguarding

Domestic Abuse is one of the Safer Leeds priorities. In Outer North West, a themed Community Committee session took place on 13th October to explore how the Outer North West Community Committee and partners can contribute to addressing domestic abuse.. Following feedback from the session, further actions are being developed through the Community Safety sub group, chaired by Cllr Anderson. A profile of Domestic abuse incidents across Outer North West has just been produced which will help to identify and support pieces of work across Outer North West Leeds. Areas that the sub group are exploring are;

- Quality mark for GPs
- West North West Domestic Abuse forum / sharing good practice
- Domestic Homicide review briefings
- Rolling out the cluster mark to include all clusters in Outer North West in the coming year.
- Business conference
- 16 days of action – white ribbon campaign
- Models used in schools to support children & Young People affected by Domestic Abuse
- Perpetrator program

21. The Deployment of PCSO's

The ONW PCSO's are deployed on a ward by ward basis. Each ward has a budgeted deployment of five PCSO with the exception of Horsforth which has seven, owing to additional funding. Although the PCSO's are deployed all over the area if required, in reality they spend more than 95% of their time on their beats. A large number of the PCSO's now have authority to drive police vehicles which has improved the logistics of their deployment. The Horsforth PCSO's will soon be based at the Brownlee Stone centre. There have been many good examples of proactive work by PCSO's detaining burglars in Horsforth, Rawdon and Guiseley, as well as the daily engagement work they carry out at contact points and visits to schools, older peoples centres and the like. A comprehensive view of what the PCSO's achieve can be seen on the Outer North West NPT Facebook site.

22. Priorities and Challenges for 2015

There have been some good reductions in overall crime (8.5%), indications of present performance to date are that these reductions will be seen in the 2014/15 counting year and crime levels are at the lowest they have been over the last twenty years.

The offences of burglary dwelling, burglary other and vehicle crime continue to be the main threat to all the four ward areas and this will continue to be a key area of focus for the police. This will be a significant challenge with the ongoing budgetary pressures being experienced and it will become more difficult to address the, strategically, low level community concerns of parking speeding and the like.

Integrated offender management is a key to reducing offending and is one of the main thrusts, one which most people are never aware of, towards achieving this.

Although reductions in ASB incidents have been seen, there is a real need to demonstrate a proper joined up approach in this area by all members of the community safety partnership. There will be opportunities to utilise the new ASB legislation to achieve this.

Corporate Consideration - Consultation and Engagement

23. The North West Locality Community Safety Partnership, works in partnership with the voluntary and community sector and when necessary carries out statutory consultation as appropriate.

Equality and Diversity / Cohesion and Integration

24. Consideration is given to the equality impact of delivering the Safer Leeds Strategy across the North West Locality Community Safety Partnership. Where a negative equality impact is identified action will be taken to mitigate the impact or risk.

Council Policies and City Priorities

25. The North West Locality Community Safety Partnership delivers directly against The Safer and Stronger Communities Board Partnership plan 2011-2015.

Resource and Value for Money

26. The work undertaken by the Outer North West Community Safety Partnership is underpinned by maximisation of resources through effective partnership work.

27. Conclusion

28. Overall, a successful year for Outer North West with performance improvements in public perceptions of dealing with anti-social behaviour. Safer Leeds Partnership will continue to prioritise burglary dwelling during 2014/15 to ensure reductions are sustained and further improvements are made.

29. In terms of current position, in the crime recording year of April 2014 – April 2015 to date (week 46), there have been 255 fewer offences in Outer North West. Of these, there have been 84 fewer burglary dwelling offences, 32 burglary other offences and 43 theft from motor vehicles.

Recommendations

30. Members are asked to continue supporting the Community Safety Partnership in relation to the Safer Leeds priorities including tackling Burglary Dwelling during 2015 through partnership work in Outer North West at neighbourhood level.



Report of: Leedswatch

Report to: Outer North West Community Committee

Report author: Liz Jarmin, Head of Community Safety Partnerships and Localities

Date: 9th March 2015

Outer North West CCTV Report

Purpose of report

To outline the effectiveness of the 14 cameras, which serve the Outer North West Community Committee Area. The report provides:

- An analysis of crime and anti-social behaviour by Ward, with CCTV camera locations (appendix 1).
- The different types of incidents and arrests captured by CCTV Operators in 'real time' in the Outer North West Area. The report focuses on the period Jan 2014 – Dec 2014.
- Information on the current costs for all CCTV cameras in the Committee Area

CCTV also contributes towards Police enquiries as requests are made for footage which may not have been observed in 'real time'. These incidents are not included in this report but do contribute towards a higher number of arrests being made in the Outer North West Area.

Incidents Captured by CCTV Operators

- **Horsforth Town Street – The Green** – 42 incidents were captured on CCTV including 13 incidents of affray and assault mainly consisting of individuals and groups fighting in and around Horsforth High Street (predominantly around or within the vicinity of The Old Kings Arms), leading to one arrest and 2 calls for ambulance. 4 further arrests for separate incidents also captured. There have also been 4 logs for missing persons.
- **Horsforth Town Street - Morrisons** – 27 logs mainly observing cash in transit vehicles. There were a number of individuals monitored that lead to no further action but there were also a number of incidents that led to 6 arrests and 2 calls for

ambulance. Two of these were for drink related incidences, one for theft from a butchers, the other was an individual seen striking a police vehicle with a weapon (flagpole). The camera also caught an environmental incident concerning litter disposed from a moving vehicle onto the main road which led to a vehicle description and licence plate number taken.

- **The Library, Horsforth** – 5 logs recorded against this camera including 2 for cash in transit van, one of public safety (elderly lady had fallen over), one was a traffic incident and the other was nuisance youths which led to police deployment and ID shots taken by CCTV.
- **The Old Ball, Horsforth** – 7 logs reported on this camera including youths suspected of taking drugs, a suspected drink driver and drunk youths seen attempting criminal damage to street furniture leading to Police deployment and a warning. There was also an RTA (Road Traffic Accident) and two checks made on suspicious vehicles in a pub car park.
- **New Side Road, Horsforth** – 15 logs to this camera including 5 incidences of vehicles entering Featherbank Avenue the wrong way. The details of these vehicles were logged and passed on to WYP. There was incident of a transit van followed on camera where the driver was accused of stealing goods from a Tesco Store. Police were called and the driver was arrested. Other incidents involved public order, youth nuisance and monitoring of cash in transit vehicles.
- **The Fleece, Horsforth** – 6 incidents logged including four separate Road Traffic Collisions, a domestic incident at The Fleece leading to a call for ambulance and a request for a review of footage to capture a disturbance outside a fast food restaurant.
- **Kirkgate, Otley** – 42 incident logs with 7 arrests made mainly for fighting and affray (2 males / 5 females). Majority of incidents were affray / fights (predominantly near to or in licensed premises). Several requests for operators to look for suspect vehicles and suspect individuals, with one incident of criminal damage to a taxi and 2 incidents of criminal damage to shops. 2 missing persons checks. One incident led to a request for an ambulance for a male who appeared to want to do harm to himself
- **Manor Square, Otley** – 11 Incidents logged. A number of cash in transit (CIT) vehicles were monitored (5) including one where a CIT vehicle had visible damage. Police were called and the driver was spoken to. One Road Traffic Accident was monitored and 2 ambulances were called. 2 missing persons were looked for and there was a traffic issue regarding light not working which was monitored for safety purposes.
- **Boroughgate, Otley** – 6 logs including 1 CIT, 1 affray (no arrest), 1 missing person check, 1 safety check on female in drink and 1 traffic issue regarding broken down car. Also check on a group of youths congregating around a property, although no foul play suspected.

- **Cross Green, Otley** – 4 logs including one monitor of a CIT. One traffic issue. A male was witnessed stealing plants outside a building and running off and youths were chased by police after been witnessed spray painting roads. No suspects were apprehended at the time.
- **Market Street, Otley** – 8 incidents including a female who reportedly pulled a knife on her male partner. Police were called and the female was spoken to. Nuisance youths were seen removing clothing in the market area and a busker was spotted begging for money. One male in drink was spotted asleep on a market bench. An ambulance was called and male was dealt with.
- **High Street 1, Yeadon** – There were 35 logs of which the majority were CIT logs. The camera was also used to gather evidence for a series of armed robberies in the town centre, one of which involved a male taking over 12000 euros from a travel agent Bureau de Change. 3 Missing persons searched for and a number of logs monitoring security / safety concerns (predominantly welfare of persons) which led to ambulances being called. There were also a number of alcohol-related incidents captured, one of which led to the arrest of a suspected drink driver.
- **High Street 2, Yeadon** – 14 logs including 3 security / safety checks, an alarm activation at a local jewellers, nuisance youths climbing scaffolding, 1 incident of a scuffle and verbal abuse (no arrests) and a traffic incident where a vehicle was monitored whilst being parked illegally on double yellow lines, blocking a bus lane. Following this incident, the driver was found to have no MOT. 5 logs were CIT.
- **High Street 2, Yeadon** – 16 logs mainly concerning CIT. A number of incidents were theft of charity bags from a St Gemmas charity shop. One incident of suspected drug use and one of nuisance youths. A male was followed on camera on suspicion of causing criminal damage at a local pub and was followed by the operator until the Police could apprehend and arrest off camera.

Finance

The table below provides a summary of the total cost of CCTV cameras by Ward in the Outer North West Area, including contributions from the Outer North West Community Committee. A more detailed breakdown is included at appendix 2.

Ward	No. of Cameras	Annual monitoring costs	Annual maintenance costs	Annual BT costs	Total annual cost	Contributors
	2	£1,000	£1,000	£1,699	£3,699	ONW CC
Horsforth	4	£4,000	£4,000	£3,522	£11,522	Safer Leeds
Otley	5	£2,500	£2,500	£6,863	£11,863	OWN CC
Yeadon	3	£1,500	£1,500	£3,185	£6,185	ONW CC

- Community Committee are currently charged an annual fee for the maintenance and monitoring of each camera they have agreed to fund. Both these elements are charged

at a 50% reduction on the normal charge for CCTV (usually £1k per camera each for maintenance and monitoring). Therefore each camera is charged at £1000; £500 for maintenance and the same for monitoring, per year.

- An annual rental charge is also made for each BT-provided circuit. There is currently a five year contract in place with BT for the rental of circuits, of which there are still just over 3 years left to honour.
- Discussions are taking place with BT and LCC ITC, to investigate more cost effective means of delivering CCTV across the city, as we approach the end of the current BT line rental contract. This will include looking at digital and wireless technology, which is likely to be much more cost effective.
- The cost to decommission cameras can be significant. Consultation would need to take place with residents and stakeholders who currently benefit from the technology. This will form part of an overarching strategy which will inform the delivery of the City's CCTV network post 2018.

Local considerations

- This report provides details of the high level of effectiveness of CCTV cameras in the Outer North West Area and is for information purposes only.

Corporate considerations only as necessary

- A working group is currently being established to look at a digital strategy around CCTV which could potentially reduce BT line rental costs in the future. A full report will be presented back to Community Committees in due course.
- Consultation is also taking place via the 10 Community Safety Champions regarding the format and information contained in the CCTV Intelligence reports. The aim of this exercise is to make the information provided to customers more relevant and tailored to each Committee Area.
- Finally, discussion has begun with the Council's Legal section and West Yorkshire Police, regarding the current remit of the city's CCTV network and its usefulness in supporting enforcement activity for some civil/criminal offences.

Conclusion

- This report demonstrates a total of 142 logs by CCTV Operators within the Outer North West Area, which contributed to a total of 11 arrests. It should be noted that CCTV plays a part in supporting businesses by observing cash in transit, 62 logs were recorded for this type of observation. In addition CCTV is an invaluable tool in making the Outer North West Area safer and can reduce crime by deterring potential offenders who will not want to be observed by the CCTV.

- **Recommendations**
- Contents of report to be noted

Background information

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camera no.	BT circuit no.	Camera Location	Address	Annual monitoring costs	Annual maintenance costs	Annual BT costs	Total annual cost	Funder
69	CCTV204096	Horsforth Town Street	The Green	£1,000	£1,000	£738.90	£2,738.90	Safer Leeds - Historic
70	CCTV204094	Horsforth Town Street	Morrisons	£1,000	£1,000	£860.40	£2,860.40	Safer Leeds - Historic
71	CCTV204095	The Library		£1,000	£1,000	£819.90	£2,819.90	Safer Leeds - Historic
72	CCTV204089	The Old Ball		£500	£500	£1,103.00	£2,103.00	Community Committee
73	CCTV204097	New Road Side		£500	£500	£596.00	£1,596.00	Community Committee
74	CCTV205459	The Fleece		£1,000	£1,000	£1,102.50	£3,102.50	Safer Leeds - Historic
Total Horsforth							£15,220.70	
Bearer Circuit	CCTV210160					£4,443	£4,443	Community Committee
17	CCTV210165	Kirkgate Otley		£500	£500	£484	£1,484	Community Committee
18	CCTV203431	Manor Square	Manor Coffee House	£500	£500	£484	£1,484	Community Committee
19	CCTV203432	Boroughgate	outside Argos	£500	£500	£484	£1,484	Community Committee
20	CCTV210162	Cross Green	Pickles Insurance	£500	£500	£484	£1,484	Community Committee
21	CCTV203434	Market Street	Opp. Pretty Nails	£500	£500	£484	£1,484	Community Committee
Total Otley							£11,863	
14	CCTV203427	High Street 1, Yeadon	The Clothiers	£500	£500	£2,112	£3,112	Community Committee
15	CCTV210152	High Street 2, Yeadon	Opp. Aviator	£500	£500	£577	£1,577	Community Committee
16	CCTV203429	High Street 3, Yeadon	Opp. Flowers By Jane	£500	£500	£496	£1,496	Community Committee
Total Yeadon							£6,185	
Grand Total ONW							£33,268.70	

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Report of: Shaid Mahmood, West North West Area Leader

Report to: Outer North West Community Committee

Report author: Gerry Burnham / Rachel Marshall (3367870)

Date: 9th March 2015

To note

Community Committee Sub Group's Update Report

Purpose of report

This report updates the Community Committee on the work of the Community Committee sub groups.

Main issues

1. The Community Committee currently has six sub groups looking at service provision within the functions of: Environment & Community Safety; Employment, Learning & the Local Economy; Children's Services & Family Health; Adult Social Care, Health & Well-being and Highways & Transportation as well as a Policy sub group.

2. Environment & Community Safety

The sub group met on the 4th February 2015 and was attended by members and officers from Parks and Countryside, Waste Management, Highways and the WNW Locality Team.

Highways gave an update on winter maintenance and gritting. Highways have been using the quad bike funded by the Community Committee for gritting in the ONW. The gritting routes for the bike is a work in progress at the moment and input about the routes is welcomed from members.

The WNW Environmental Action Team reported that the service restructure is about to enter phase 2. It was agreed that shift patterns would be phased in and now the service is in a position to move forward. This means the restructure will take more time to implement because it's being phased in rather than imposed.

Member asked if services would be overly stretched if Leeds was to bid to be the European Capital of Culture. It was decided the bid was a good idea in principle but more information is needed in relation to budgets and what would be expected of services.

Members felt there needed to be a briefing about the implications of the Tour de Yorkshire in regards to the impact on services.

3. Children's Services and Family Health

On the 30th January the first Outer North West Children and Young peoples' Engagement event took place at Trinity University. The event was organised in conjunction with the school clusters and the Voice and Influence Team. A total of 17 high schools and primaries attended from across all 4 clusters for a full day of activities. The aim of the event was twofold, to better understand the needs of children and young people in the area in terms of what activities they would like to see taking place over the coming year and to enable the students an opportunity to speak to Councillors, ask them questions and find out more about their roles and local governance.

Richard Cracknell from the Voice and Influence Team led a question and answer session with Councillors from the community committee. The students were asked to put forward questions and the Councillors responded.

The afternoon session saw 8 groups of Councillors and 63 students deciding together how best to spend a potential £56,000 Youth Activity Fund across the area. Some excellent feedback from the groups was received which will help shape future spend of the Youth Activity Fund.

Feedback from all the young people who attended was received and will identify anyone who would like to join the ONW Youth Panel.

A full report will be taken to the next Children's Services and Family Health sub group meeting on 27th February for discussion.

4. Adult Social Care, Health and Well-being

The sub group met on the 9th February and was attended by a representative from Public Health and Brainbox Research Ltd. Discussions took place around Patient Forums, Joined Up Leeds and changes to the Blue Badge Scheme.

Joined Up Leeds: Lauren Cafeney a research academic from Brainbox Research explained how they are supporting the Council and the NHS to gather people's views on how their health information is used, who should be able to see the information, what should it be used for and how will people's privacy be protected. Views will be used to shape how services are brought closer together and develop useful health technology in the future.

Blue Badge Scheme: Members raised concerns that Leeds City Council's interpretation of the blue badge guidelines. could result in unnecessary problems for the local

Neighbourhood Networks, both to the organisations themselves and also the vulnerable members of our communities who use their services.

5. Highways & Transportation

The sub group met on the 20th February and was attended by officers from Transport Planning and representatives from Rawdon Parish Council. Members discussed the recently published Options Assessment Report for Leeds Bradford Airport which focusses on connectivity to the airport and raised matters of concern with the Head of Transport Planning. The sub group agreed to write to the airport to clarify the publication date for the yet to be released Airport Masterplan, in preparation for a future Community Committee themed workshop, as it was felt this document would be required prior to any event being held.

Conclusion

6. This report provides Members with an update on recent sub group activity undertaken by the Area Support Team.

Recommendations

7. Outer North West Community Committee is requested to note the contents of the report and comment on any aspects of the matters raised.
8. Chairs of each sub group are asked to provide a verbal update on the work of their respective sub group.

Corporate considerations

9. None applicable.

Background information

Sub Group minutes

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Report of the City Solicitor

Report to: Outer North West Community Committee, Guiseley and Rawdon, Otley and Yeadon, Adel and Wharfedale and Horforth

Report author: Gerard Watson, Senior Governance Officer, 0113 395 2194

Date: 9th March 2015

For decision

Dates, Times and Venues of Community Committee Meetings 2015/2016

Purpose of report

1. The purpose of this report is to request Members to give consideration to agreeing the proposed Community Committee meeting schedule for the 2015/2016 municipal year, whilst also considering whether any revisions to the current meeting and venue arrangements should be explored.

Main issues

Meeting Schedule

2. The Procedure Rules state that there shall be at least four ordinary or 'business' meetings of each Community Committee in each municipal year and that a schedule of meetings will be approved by each Community Committee. In 2014/15, this Committee held 5 business meetings.
3. To be consistent with the number of meetings held in 2014/15, this report seeks to schedule 5 Community Committee business meetings as a minimum for 2015/16. Individual Community Committees may add further dates as they consider appropriate and as the business needs of the Committee require. The proposed schedule has been

compiled with a view to ensuring a more even spread of Committee meetings throughout the forthcoming municipal year.

4. Meetings in May 2015 and May 2016 specifically to elect Chairs for the respective municipal years are also proposed to be scheduled with Members' approval, once Group nomination arrangements have been confirmed.
5. Members are also asked to note that the schedule does not set out any Community Committee themed workshops, as these will need to be determined by the Committee throughout the municipal year, as Members feel appropriate. During 2014/15, where such workshops were held, many took place either immediately before or after the Committee meetings. Therefore, when considering proposed meeting arrangements, Members may want to consider whether they wish to adopt a similar approach to the themed workshops in 2015/16, as this could impact upon final meeting times and venues.
6. The following provisional dates have been agreed in consultation with the Area Leader and their team. As referenced earlier, this report seeks to schedule a minimum of 5 Community Committee business meetings for 2015/2016 in order to ensure that the dates appear within the Council's diary. Individual Community Committees may add further dates as they consider appropriate and as business needs of the committees require.
7. The proposed meeting schedule for 2015/16 is as follows:

15 June 2015

7 September 2015

30 November 2015

25 January 2016

21 March 2016

Meeting Days, Times and Venues

8. Currently, the Committee meets on a Monday at 1.30pm - and the proposed dates (above) reflect this pattern.
9. Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people i.e. members of the public, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal working hours. Therefore, the Committee may wish to give consideration to meeting start times and venue arrangements which would maximise the accessibility of the meetings for the community.

Options

10. Members are asked to consider whether they are agreeable with the proposed meeting schedule (above), or whether any further alternative options are required in terms of the number of meetings, start times or venue arrangements.

Corporate considerations

11a. Consultation and engagement

In compiling the proposed schedule of meeting dates and times, the current Community Committee Chair, the Area Leader and colleagues within Area Support have been consulted.

The submission of this report to the Community Committee forms part of the consultation process as it seeks the views of Elected Members with respect to the Community Committee meeting schedule and venue arrangements.

11b. Equality and diversity / cohesion and integration

In considering the matters detailed, Members may wish to give consideration to ensuring that the Community Committee meeting arrangements are accessible to all groups within the community.

11c. Legal implications, access to information and call in

In line with Executive and Decision Making Procedure Rule 5.1.2, the power to Call In decisions does not extend to decisions taken by Community Committees.

Conclusion

12. The Procedure Rules require that each Community Committee will agree its schedule of meetings and that there shall be at least 4 business meetings per municipal year. In order to enable the Committee's meeting schedule to feature within the Council diary for 2015/16, Members are requested to agree the arrangements for the same period.

Recommendations

13. Members are requested to consider the options detailed within the report and to agree the Committee's meeting schedule for the 2015/16 municipal year (as detailed at paragraph 7), in order that they may be included within the Council diary for the same period.
14. Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting and venue arrangements or whether they would like to request any amendments to such arrangements.

Background information

- Not applicable

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Report a problem

A Google Map of the Horsforth area in Leeds. The map shows a network of roads including Ring Rd (highlighted in yellow), A65, Leeds Rd, Church Rd, and various residential streets like W End Ln, Hall Ln, and Drury Ln. Key landmarks include Horsforth Hall Park, Hunger Hills Woods, and St Margaret's C of E Primary School. A red pin labeled 'A' is placed on Church Rd. The map also shows the Gill Beck and surrounding green spaces. The interface includes a search bar at the top, a scale bar at the bottom left, and map controls at the bottom right.

Page 69

[https://maps.google.co.uk/...gws_rd=ssl&um=1&ie=UTF-8&sa=X&ei=B054VIP9DMiP7AbvmYcGdA&ved=0CAkQ_AU&output=classic&dg=brw\[28/11/14 10:28:26\]](https://maps.google.co.uk/...gws_rd=ssl&um=1&ie=UTF-8&sa=X&ei=B054VIP9DMiP7AbvmYcGdA&ved=0CAkQ_AU&output=classic&dg=brw[28/11/14 10:28:26])

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